

PRINTER

Code No: 5-16-006
NON-COMPETITIVE

DISTINGUISHING FEATURES OF THE CLASS: This is moderately difficult printing work involving expertise in the operation and maintenance of offset printing presses and graphic arts equipment. The employee prints a variety of graphic arts materials. The employee reports directly to and works under the general supervision of a higher-level staff member. General supervision may be exercised over subordinate staff. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed):

Sets up, tends and feeds offset printing presses, folders, collators, stitchers and other graphic arts equipment;

Folds, stitches and trims finished printed materials;

Maintains and does minor repair on all printing equipment;

Makes line negatives and half-tone negatives as required;

Strips negatives and produces metal plates as required;

Produces paper masters as required;

Instructs work study experience and trains new printing department employees;

Lays out materials for printing;

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of printing, bindery, plate making and related graphic arts equipment; good knowledge of the operation and maintenance of offset presses and related graphic arts equipment; good knowledge of layout techniques; good knowledge of the papers, inks and other materials used in printing; organizational skill; ability to follow oral and written instructions; ability to perform mechanical repairs to printing and related equipment; ability to operate a camera to produce negatives; good judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Two (2) years of paid full-time or its part-time equivalent experience as a journeyman printer.

REVISED: December 11, 1986