

NURSE PRACTITIONER

Code No. 4-08-207
COMPETITIVE

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DISTINGUISHING FEATURES OF THE CLASS: This is a professional nursing position responsible for providing primary health care services in a public health or other health related setting. Duties involve diagnosing illnesses and recommending therapeutic and corrective measures which may include the prescription of drugs, devices, and immunizing agents. The employee must be certified to practice in the specialty area or areas related to the work performed. The work is performed independently or under a written practice agreement with a collaborating physician until the employee has completed 3,600 hours of experience as required by New York State Education Law. The employee retains responsibility for the professional tasks performed within the scope of practice. The employee reports directly to and works under the general supervision of an administrator or physician. General supervision may be exercised over professional nursing staff. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed.)

Develops a health profile by taking health and development history, performing physical examinations and analyzing clinical laboratory data and other diagnostic tests;

Assesses data, discriminating between normal and abnormal findings;

Diagnoses health problems, and prescribes appropriate treatment or makes referrals to appropriate service providers as required;

Prescribes drugs and immunizing agents in accordance with the Standard of Care for the practice;

Develops or assists in the development of a health plan for primary, acute, or long-term care;

Evaluates the health plan for effectiveness and institutes the necessary adjustments or corrections;

Initiates and provides emergency care services, as appropriate, in life threatening situations;

Coordinates disease prevention and health maintenance programs utilizing available resources;

Follows up on patient care by contacting patients by phone and/or conducting office visits to observe signs and symptoms associated with changes in patient's physical and emotional health;

Creates and maintains a variety of records and reports related to the work performed including case histories and medical charts;

Participates in staff, quality assurance, peer review, and other meetings;

Acts as a resource person to staff regarding health care and provides health care training to staff as required;

Instructs, guides and counsels patients and/or their families regarding medical matters including birth control methods and other reproductive health issues;

Performs the duties and exercises the responsibilities of a Registered Professional Nurse when necessary.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Thorough knowledge of the principles and practices of preventive and prescriptive medicine related to the scope of practice; thorough knowledge of normal and abnormal signs and symptoms of physical and/or emotional health related to the scope of practice; thorough knowledge of medical terminology related to the scope of practice; good knowledge of federal, state and local laws and regulations related to the provision of health care within the scope of practice; good knowledge of local medical and nursing service providers related to the scope of practice; ability to perform physical examinations, assess and diagnose the physical and emotional condition of patients and prescribe an appropriate course of treatment; ability to recognize signs and symptoms associated with changes in the physical and emotional health of patients and respond appropriately; ability to initiate and provide emergency care services; ability to

understand and interpret complex oral instructions and written directions; ability to communicate effectively orally and in writing; ability to create and maintain a variety of records and reports related to the work performed; ability to understand and empathize with the needs and concerns of others; good judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: New York State certification to practice as a Nurse Practitioner in the specialty area(s) related to the work performed.*

*Part 64 of the New York State Commissioner of Education Regulations defines the profession of Nurse Practitioners and includes the following specialty areas: Acute Care, Adult Health, College Health, Community Health, Family Health, Gerontology, Holistic Care, Neonatology, Obstetrics/Gynecology, Oncology, Pediatrics, Palliative Care, Perinatology, Psychiatry, School Health, and Women's Health.

SPECIAL REQUIREMENT: If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

Monroe County Civil Service Commission

- ADOPTED:** July 27, 1989
- REVISED:** January 18, 1990
- REVISED:** September 19, 1990
- REVISED:** February 9, 2012
- REVISED:** December 12, 2024

*Non-competitive for one (1) position only in Monroe County government.