

NURSE PRACTITIONER

Code No. 4-08-207

COMPETITIVE

NON-COMPETITIVE for Monroe County government only*

DISTINGUISHING FEATURES OF THE CLASS: This is a professional nursing position responsible for providing primary health care services in a public health or other health related setting. Duties involve diagnosing illnesses and recommending therapeutic and corrective measures which may include the prescription of drugs, devices and immunizing agents. The employee must be certified to practice in the specialty area or areas related to the work performed and the work performed must be in accordance with written practice agreements and protocols. The work is performed independently under the appropriate license in collaboration with a licensed physician qualified in the specialty area. The employee retains responsibility for the professional tasks performed within his/her scope of practice. The employee reports directly to and works under the general supervision of an administrator or physician. General supervision may be exercised over professional nursing staff. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed.)

Develops a health profile by taking health and development history, performing physical examinations and analyzing clinical laboratory data and other diagnostic tests;

Assesses data, discriminating between normal and abnormal findings;

Diagnoses health problems, and prescribes appropriate treatment or makes referrals to appropriate service providers as required;

Where authorized, prescribes drugs and immunizing agents in accordance with the practice agreement and practice protocols;

Develops or assists in the development of a health plan for primary, acute, or long-term care;

Evaluates the health plan for effectiveness and institutes the necessary adjustments or corrections;

Initiates and provides emergency care services, as appropriate, in life threatening situations;

Coordinates disease prevention and health maintenance programs utilizing available resources;

Follows up on patient care by contacting patients by phone and/or conducting office visits to observe signs and symptoms associated with changes in patient's physical and emotional health;

Creates and maintains a variety of records and reports related to the work performed including case histories and medical charts;

Participates in staff, quality assurance, peer review and other meetings;

Acts as a resource person to staff regarding health care and provides health care training to staff as required;

Instructs, guides and counsels patients and/or their families regarding medical matters including birth control methods and other reproductive health issues;

Performs the duties and exercises the responsibilities of a Registered Professional Nurse when

necessary.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the principles and practices of preventive and prescriptive medicine related to the scope of practice; thorough knowledge of normal and abnormal signs and symptoms of physical and/or emotional health related to the scope of practice; thorough knowledge of medical terminology related to the scope of practice; good knowledge of federal, state and local laws and regulations related to the provision of health care within the scope of practice; good knowledge of local medical and nursing service providers related to the scope of practice; ability to perform physical examinations, assess and diagnose the physical and emotional condition of patients and prescribe an appropriate course of treatment; ability to recognize signs and symptoms associated with changes in the physical and emotional health of patients and respond appropriately; ability to initiate and provide emergency care services; ability to understand and interpret complex oral instructions and written directions; ability to communicate effectively orally and in writing; ability to create and maintain a variety of records and reports related to the work performed; ability to understand and empathize with the needs and concerns of others; good judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: New York State certification to practice as a Nurse Practitioner in the specialty area(s) related to the work performed.*

*Part 64 of the New York State Commissioner of Education Regulations defines the profession of Nurse Practitioners and includes the following specialty areas: Acute Care, Adult Health, College Health, Community Health, Family Health, Gerontology, Holistic Care, Neonatology, Obstetrics/Gynecology, Oncology, Pediatrics, Palliative Care, Perinatology, Psychiatry, School Health and Women's Health.

SPECIAL REQUIREMENTS:

When prescribing medication is required:

Completion of not less than three (3) semester hours of the equivalent in pharmacology in a nurse practitioner educational program registered by the New York State Education Department or a program determined by the Department to be equivalent to a registered program.

If you are appointed, you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADOPTED: July 27, 1989
REVISED: January 18, 1990
REVISED: September 19, 1990
REVISED: February 9, 2012

*for one (1) position only; see Appendices to the Rules of the Monroe County Civil Service Commission