

MOTOR EQUIPMENT OPERATOR TRAINEE

Code No.: 3-14-372
NON-COMPETITIVE

DISTINGUISHING FEATURES OF THE CLASS: This is a training position in which the employee will learn and master skilled maintenance and repair tasks and the safe and efficient operation of special and standard equipment over a twenty-four (24) month training period. The employee will learn to drive and operate small and large trucks, plus at least one (1) of the following: loader, packer, Link belt, roller, plow, backhoe, sweeper, Vactor, Jet Flusher, compressor, or Drott. The employee will be given various mechanical, maintenance and repair assignments over a twenty-four (24) month structured training period and will learn and master the skills to perform the required duties of the facilities. The employee will be required to obtain a New York State Learner's Permit for a Class *B* Commercial Driver's License (CDL) within the minimum probationary period of the appointment, and a New York State Class *B* CDL within the first fifty-two (52) weeks of employment, with the employing agency providing sufficient training and road time to obtain the license (see note below). Upon successful completion of the training period, the employee will be promoted to Motor Equipment Operator. Depending on the particular work assignment, the employee may be required to be on twenty-four (24) hour call, seven (7) days per week, to work outdoors in all types of weather, to ascend and descend up to 100 feet, and to perform work in tight, confined spaces. Work is performed under direct supervision of a higher-level staff member. Supervision is not a responsibility of this class. Employees who do not successfully complete the twenty-four (24) month training period will be removed from the position. *Employees who do not successfully obtain a New York State Learner's Permit for a Class *B* CDL within the minimum probationary period of the appointment, and a New York State Class *B* CDL within the first fifty-two (52) weeks of employment will be removed from the position.* Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed.)

Assists in the operation of medium and heavy trucks to transport employees and stone, gravel, asphalt, and other supplies;

Assists in the operation of various motor equipment used for maintenance tasks on highways and other public works/environmental services components;

Assists in performing manual labor tasks such as cleaning, loading and unloading trucks, raking and shoveling asphalt or topsoil, repairing and cleaning sewer lines, snow shoveling, leaf pickup, tree trimming, storm sewer and drainage work and paving-related activities;

Assists in checking equipment for operability and notifying supervisors in the event of equipment breakdown and/or need for repairs;

Assists in performing minor maintenance work on equipment, including the adding of oil and other fluids;

Assists in the operation of motorized lawn-mowing equipment;

Assists in the performance of unskilled and semi-skilled work under supervision or assists a higher-level employee in one or more of the maintenance or construction trades, such as masonry, carpentry, plumbing, painting, or other maintenance operations;

Assists in the mixing of mortar and concrete and in laying brick and block, as well as forming and finishing concrete and other masonry activities;

Assists in the installation, monitoring and repair of all aspects of a wastewater collection system;

Assists in the evaluation of field problems using maps and/or record drawings, and various mechanical or structural problems and the development of remedial action plans;

Assists in the operation of a wide variety of heavy equipment/vehicles, including backhoes, dump trucks, snow plows, Vactors, hook-lift trucks, loaders, bobcat loaders, etc.;

Assists in the operation of a variety of small equipment and power tools, such as coring machines, generators, augers, bush clippers, leaf loaders, lateral and mainline cameras, chain and cut saws, compressors, chippers, jackhammers, rodding machines, bucket machines, etc.;

Assists in maintaining equipment service records;

Performs dispatching duties;

Communicates with the Federal Aviation Administration (FAA) Air Traffic Control and equipment operators on the airfield via radio;

Performs routine cleaning of buildings, systems and facilities;

Assists in the routine inspection and documentation of mechanical and structural systems and related field activities.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the safe and efficient operation of, use, and application of special and standard motor equipment and power tools; working knowledge of the mechanics and simple maintenance and repair of special and standard motor equipment and power tools; ability to adequately operate special and standard motor equipment and power tools; ability to determine the appropriate equipment needed for the efficient and safe completion of tasks; ability to perform manual labor including, but not limited to, shoveling, bending, kneeling, stooping, and climbing; ability to lift or move material and items of substantial weight; ability to follow oral and written instructions; ability to work well with others and to establish professional working relationships with co-workers, contractors, and outside vendors; good mechanical aptitude and manual dexterity; willingness to work outdoors under adverse weather conditions; good judgment; physical condition commensurate with the demands of the job.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma.

SPECIAL REQUIREMENTS: Possession of a valid New York State Class *D* driver's license at time of appointment, with the condition of obtaining a New York State Class *B* CDL Learner's Permit within the minimum probationary period of the appointment and a New York State Class *B* CDL within the first fifty-two (52) weeks of employment.

Monroe County Department of Environmental Services employees must obtain a valid New York State Class *B* CDL Learner's Permit within the minimum probationary period of the appointment, and a valid New York State Class *B* CDL with a Tank (N) endorsement and no Air Brake restriction** within the first fifty-two (52) weeks of employment.

Monroe County Department of Aviation employees must obtain a valid New York State Class *B* CDL Learner's Permit within the minimum probationary period of the appointment, and a valid New York State Class *B* CDL with no Air Brake restriction** within the first fifty-two (52) weeks of employment.

*** L2 on driver's license designates there is an Air Brake restriction.*

Upon obtaining the required driver's license, the candidate will be required to comply with the Omnibus Transportation Employee Testing Act of 1991.

Monroe County Civil Service Commission

ADOPTED: November 8, 2001

REVISED: November 8, 2012

REVISED: November 7, 2019

Approved Non-Competitive 5/20/02 by New York State Civil Service Commission for Monroe County.

Approved Non-Competitive 10/18/04 by the New York State Civil Service Commission for all Civil Divisions.

ADDITIONAL INFORMATION: Candidates for positions at the Monroe County Department of Aviation must meet the pre-employment requirements of Title 49 Code of Federal Regulations (CFR) Part 1542, prior to appointment.