

ASSISTANT BUILDING AND PLUMBING INSPECTOR

Code No.: 6-01-005
COMPETITIVE

DISTINGUISHING FEATURES OF THE CLASS: This is a responsible position involving assisting the Building and Plumbing Inspector in checking plans and drawings, issuing permits, making field inspections and in enforcing both town and state building and plumbing codes. Employees of this class work under the general supervision of the Building and Plumbing Inspector or higher level staff member. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed.)

Reviews plans and specifications submitted with building and plumbing permit applications for compliance with the building code, the plumbing code, the zoning ordinance and applicable laws and ordinances;

Inspects buildings and structures in the process of construction or repair for compliance with approved plans and specifications and all requirements of local and state law;

Inspects plumbing installations to see that work is being carried out in accordance with approved plans and specifications and applicable codes, State and Local;

Issues building and plumbing permits;

Investigates complaints regarding building and zoning violations and explains provisions of the code;

Explains the requirement of the local building and plumbing codes, local zoning ordinances and the New York State Multiple Residence Law to building and plumbing contractors and to the general public;

Provides for removal of illegal or unsafe conditions and secures the necessary safeguards during construction;

Maintains records of investigations and inspections conducted.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of modern practices, principles, materials and tools used in building construction and plumbing installation; good knowledge of the requirements of the local building code and zoning ordinances; good knowledge of the New York State Multiple Residence Law; good knowledge of the building trades; working knowledge of the principles of engineering and architecture; ability to conduct field inspections; ability to communicate well orally; ability to establish and maintain cooperative relationships with public officials, building contractors, plumbing contractors and the general public; ability to read and interpret plans and specifications; ability to maintain records of investigations and inspections; thoroughness, honesty, and good judgment; willingness to work out of doors; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Two (2) years of full-time or its part-time equivalent paid experience in building construction or building inspection involving plumbing facilities or plumbing installation and repairs; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Civil Construction, Building Technology, or closely related field, plus one (1) year of experience in building construction or building inspection involving plumbing facilities or plumbing installation and repair.
- (C) Any equivalent combination of training and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENTS: Depending on position duties, candidates for employment with Monroe County Government will be required to pass a pre-employment drug test.

NOTE: Where minimum education requirements are not fully met, additional appropriate work experience may be substituted on a year-for-year basis for the general work experience. There

is no substitution for the required work experience.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS AND BOCES

Per Chapter 180 of the Laws of 2000, and by Regulations of the Commissioner of Education, to be employed in a position designated by a school district or BOCES as involving direct contact with students, a clearance for employment from the State Education Department is required.

REVISED: May 3, 1984
REVISED: June 4, 1998