

## **MAINTENANCE MECHANIC II**

Code No. 4-15-021  
NON-COMPETITIVE

**DISTINGUISHING FEATURES OF THE CLASS:** This is a skilled position responsible for efficient and workmanlike performance of a variety of building, installation, maintenance and repair tasks in one or more of the electrical, mechanical or construction trades such as carpentry, plumbing, painting, electrical repair, welding, sheet metal work, auto mechanics, masonry, sewage facilities maintenance, and municipal water distribution systems. General instructions are received regarding work of ordinary difficulty while permitting some leeway for planning the technical details. Detailed instructions are usually received for new or difficult assignments. The Maintenance Mechanic II, as distinguished from the Maintenance Mechanic I, does not have responsibility for implementing and completing a large project or the coordination of many activities or trade skills and is not required to possess as high a skill level as a Maintenance Mechanic I. The work is reviewed by immediate observation, periodic spot checks, having completed work checked, or by another step in the completion of the work. The employee reports directly to, and works under the general supervision of a Maintenance Mechanic I or other higher level staff member. The Maintenance Mechanic II may provide lead supervision over Maintenance Mechanic III's, Laborers, or other lower level employees. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (All need not be performed in a given position. Other related activities may be performed although not listed.)

Performs a wide variety of tasks of ordinary difficulty relating to the electrical, mechanical, or construction trades;

Installs, maintains, repairs, replaces and rebuilds electrical fixtures, equipment and wiring systems;

Installs, maintains, repairs, replaces and rebuilds plumbing equipment and systems including, but not limited to, faucets, toilet fixtures, and drinking fountains;

Installs, maintains, repairs and rebuilds sewer and municipal water distribution systems;

Performs steam fitting, forging, welding, sheet metal fabricating or machine shop activities;

Mixes plaster and concrete and is responsible for laying bricks and blocks, plastering walls, finishing concrete work, stone cutting, and related masonry work;

Installs and performs routine repairs of carpets, floors, ceilings, insulating materials, roofs, gutter systems, weather stripping, paneling, shelves, doors, windows and other parts of buildings;

Makes, assembles, installs, repairs, maintains, rebuilds, and refinishes furniture, floors, doors, walls, cabinets, stairs, and other wood products, equipment and structures;

Prepares, paints and/or refinishes wood, metal and other surfaces;

Installs, maintains and/or repairs upholstery, glass, clocks, meters and other miscellaneous items;

Performs mechanical repairs on automobiles\*, trucks, tractors and other mechanical and motorized equipment;

Installs and maintains signs, traffic islands and places road markings using hand operated machinery or pre-formed markings;

Oils and greases equipment such as cranes, air compressors, and air hoists and performs necessary repair work;

Operates automobiles, trucks, air compressors, riding/push lawnmowers, snowplows and other motorized equipment;

Performs grounds maintenance work such as fence installation and repair, sign fabrication and repair, equipment (including athletic) repair, lawn cutting and maintenance (such as trimming, planting, weeding) and ice and snow treatment and removal;

Completes daily reports.

\*Automotive mechanic duties are not performed at the Rochester City School District.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of the common practices, tools, terminology and safety precautions of one or more of the electrical, mechanical or construction trades; ability to work from plans, specifications and rough sketches; ability to follow oral and written instructions; skill in one or more of the electrical, mechanical and construction trades; ability to operate hand and power tools and perform manual labor; ability to provide lead supervision and oversee work of others; ability to establish good working relationships with others; ability to work in all weather conditions; good judgment; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma, plus one (1) year of experience as a skilled worker in one or more of the electrical, mechanical, or construction trades.

**NOTE:** Additional experience may be substituted for the high school diploma on a year-for-year basis.

**SPECIAL REQUIREMENTS:** If you are appointed, you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**REVISED:** July 22, 1971  
**REVISED:** September 29, 1983  
**REVISED:** January 28, 1988  
**REVISED:** March 7, 2002  
**REVISED:** July 7, 2014

**ADDITIONAL INFORMATION:** Candidates for positions at the Monroe County Department of

Aviation must meet the pre-employment requirements of Title 49 Code of Federal Regulations (CFR) Part 1542, prior to appointment.