

HEAD GROUNDS EQUIPMENT OPERATOR

Code No.: 5-08-004
NON-COMPETITIVE

DISTINGUISHING FEATURES OF THE CLASS: This is a lead position involving responsibility for supervising and performing a variety of semi-skilled grounds maintenance tasks involving the upkeep of lawns, trees, shrubs, flowerbeds, sidewalks, driveways and out-buildings. Employees in this class may operate grounds motorized equipment or light-weight trucks in tending lawns and in hauling materials and refuse. The work involves manual labor and is performed in both good and inclement weather conditions, such as extremes of heat, cold and humidity. General supervision is received from a higher ranking employee. Direct supervision is exercised over a crew of Grounds Equipment Operators and Laborers. Does related work as required.

TYPICAL WORK ACTIVITIES:

(Head Grounds Equipment Operators may lead and/or perform the following activities:)

Mows lawns and trims and edges around walks, flowerbeds, walls, fences, hedges, trees and shrubs;

Prunes trees and shrubs;

Sprays trees, shrubs, grass and flowers with insecticides, fungicides, weedkillers, herbicides;

Plants, waters and weeds grass, flowers, trees and shrubs;

Rakes leaves, picks up brush and litter;

Plows or shovels snow and spreads salt on walkways, steps, driveways, crossings, or rinks;

Repairs and paints fences, gates, walks, and walls, out-buildings, tables, benches, and guardrails;

Installs playground and athletic equipment;

Builds athletic fields and marks fields;

Cleans out gutters, drainage ditches, culverts and catch basins;

Operates hand, power and motorized tools and equipment;

Operates light trucks to deliver supplies and cart debris, loads and unloads truck;

Performs minor preventative maintenance tasks on grounds equipment or vehicles.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of grounds maintenance work including procedures and practices; good knowledge of tools and equipment operations; ability to operate hand, power and motorized grounds tools and equipment in a safe manner; ability to lead and perform preventative maintenance and repair work on motorized grounds equipment; ability to care for and store paint, tools and equipment; ability to give oral directions; ability to push, hold and lift

equipment, tools, supplies, debris; willingness to perform manual labor; willingness to work under inclement weather conditions; mechanical aptitude; endurance; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma, and two (2) years of full-time experience in grounds-keeping and landscaping, and repair of related motorized equipment.

SPECIAL REQUIREMENTS:

Possession of a valid New York State Class *5* Driver's license at time of appointment.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS AND BOCES:

Per Chapter 180 of the Laws of 2000, and by Regulations of the Commissioner of Education, to be employed in a position designated by a school district or BOCES as involving direct contact with students, a clearance for employment from the State Education Department is required.

FORMERLY: Head Groundsman (Schools)

ADOPTED: October 14, 1982

REVISED: December 16, 1982