GENERAL MECHANIC

Code No.: 5-07-001
NON-COMPETITIVE*

DISTINGUISHING FEATURES OF THE CLASS: This is a supervisory position responsible for the maintenance, upkeep, and repair of trucks and other heavy equipment. This position supervises mechanics and laborers assigned to a garage. The employee reports directly to, and works under the general supervision of the Commissioner of Public Works or other higher-level staff member. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed.)

Performs standard heavy equipment and automotive repairs to gasoline and/or diesel engines;

Repairs or replaces clutch, rear end, axle, etc.;

Performs minor motor work on trucks and heavy equipment;

Repairs mechanical parts on sweepers, loaders, salt spreaders, back hoes, and other public works equipment;

Performs minor repairs on tools and other hand-operated equipment;

Performs minor collision repair work;

Straightens and welds frames and fenders;

Supervises mechanics and laborers assigned to a garage;

Performs repair work on passenger vehicles.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Good knowledge of the mechanical operation of trucks and other heavy equipment; good knowledge of road, building, and excavation equipment and their upkeep and maintenance problems; good knowledge of internal combustion engines; working knowledge of hydraulics, electrical systems, tin smithing, and welding; mechanical ability; resourcefulness; supervisory ability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma, plus EITHER:

(A) Graduation with an Associate's degree in Automotive Mechanics, Automotive Technology, Apprentice Training-Automotive, Automotive and Diesel Technology, Automotive/Diesel and Industrial Technology, or a closely related field; OR,

(B) Possession of a Certificate from a technical institute, or regionally accredited or New York State registered college or university in one of the fields mentioned in (A) above; OR,

(C) Two (2) years paid full-time or its part-time equivalent experience as an automotive mechanic; OR,

(D) An equivalent combination of education and experience as defined by the limits of (A), (B), and (C) above.

NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at http://www.cs.ny.gov/jobseeker/degrees.cfm. You must pay the required evaluation fee.

SPECIAL REQUIREMENT: If you are appointed you will be required to possess a valid operator's license in New York State or otherwise demonstrate your ability to meet the transportation needs of the job.

Monroe County Civil Service Commission
REVISED: November 6, 2025

*Approved in the non-competitive jurisdictional class for plural positions in all civil divisions by the New York State Civil Service Commission with an effective date of September 8, 1965.