

FIRE LIEUTENANT

Code No.: 6-12-007

COMPETITIVE

DISTINGUISHING FEATURES OF THE CLASS: This position, located in a fire district, is responsible for overseeing and directing firefighting and emergency response activities involving the protection of life and property during a shift and during the absence of a Fire Captain or Fire Chief. Work is performed in accordance with the policies and objectives outlined by the Board of Fire Commissioners and/or Fire Chief. This position differs from Firefighters by virtue of its performance of directing activities of staff during a shift. The employee reports directly to, and works under the general supervision of the Fire Captain, Fire Chief, or other higher level staff member. Lead supervision is exercised over Firefighters and Laborers. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed.)

Responds to fire incidents, emergency medical scenes, and other related emergency requests;

Directs and oversees the work of firefighters at the scene of a fire, an emergency, and at fire stations;

Assigns firefighters different tasks such as laying out and connecting hose lines and nozzles, turning water off and on, raising ladders, and ventilating buildings;

Oversees and assists in salvage operations during and immediately following a fire;

Inspects property at the scene of a fire to prevent re-ignition;

Oversees the cleaning, checking and replacement of tools and equipment after a fire;

Inspects buildings and premises for fire hazards;

Inspects equipment, grounds and station to insure proper order and condition;

Performs a wide variety of cleaning and maintenance tasks at the station;

Performs assigned duties such as training and drilling, fire prevention, and acting as a safety officer;

Administers first aid and other health related services;

Develops and maintains reports of personnel records and activities.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of National Fire Protection Association Codes; good knowledge of effective methods of firefighting; good knowledge of fire prevention measures and precautions; good knowledge of effective safety techniques when responding to fires and other emergencies; good knowledge of the geography of the community; good knowledge of first-aid practices and emergency medical practices; good knowledge of equipment functions and operation; ability to respond quickly and effectively in emergency situations and provide lead supervision; ability to develop and deliver training to lower level staff; ability to establish and maintain effective working relationships with civic groups, the public, unions and volunteer and paid firefighting staff; ability to recognize fire hazards; ability to write narrative reports and maintain records; ability to communicate effectively orally and in writing; good judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma plus three (3) years of paid full time or its part time equivalent experience in firefighting.

SPECIAL REQUIREMENTS: Possession of a certification as an Emergency Medical Technician (EMT) at any level* issued by the New York State Department of Health, Bureau of Emergency Medical Services at the time of appointment.

*EMT, EMT-Intermediate (AEMT-1), EMT-Critical Care (AEMT-CC), EMT-Paramedic (AEMT-P)

If you are appointed, you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job.

REVISED: February 19, 1987

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