

## **ASSISTANT FIRE MARSHAL**

Code No.: 6-01-006

COMPETITIVE

NON-COMPETITIVE FOR PART-TIME ONLY-TOWNS

**DISTINGUISHING FEATURES OF THE CLASS:** This is a responsible remedial inspection and enforcement position in the field of fire prevention and precaution. The employee conducts routine surveys of town areas, public and semi-public buildings, single and multiple dwellings for the detection of fire hazards and the enforcement of town ordinances relating to fire prevention. Work is performed under the general supervision of the Fire Marshal. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (All need not be performed in a given position. Other related activities may be performed although not listed.)

Inspects churches, schools, multiple dwellings and other public buildings to determine the presence of fire hazards and fire prevention features;

Inspects town limits regularly to ascertain the presence of any fire hazards;

Answers fire alarms and investigates scene of blaze for evidence of arson or carelessness;

Exchanges information and advice with fire districts in the neighborhood;

Orders the removal and correction of fire hazards or other features dangerous to life in the absence of the Fire Marshal;

Assists in issuing housing permits and permits for installation of gasoline tanks;

Assists in the recordkeeping of all fires within town limits;

Attends Town Board meetings in the absence of the Fire Marshal.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of fire prevention measures, fire hazards and fire detection; good knowledge of the geography of the area; good knowledge of what constitutes a fire hazard; good knowledge of firefighting methods; working knowledge of local fire ordinances; working knowledge of New York State building codes; working knowledge of general construction and building principles and materials; ability to assess the degree of compliance and to determine the nature and extent of fire hazards present in a building; ability to recommend changes and corrective measures; ability to foresee any unusual difficulties in firefighting in an area or structure; ability to express oneself clearly, both orally and in writing; persuasiveness; orderliness; desire to work outdoors; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of a high school equivalency diploma, plus EITHER:

(A) One (1) year of paid full-time or its part-time equivalent responsible experience as a

Firefighter, Fire Investigator, Fire Inspector or Fire Education Officer or closely related field; OR,

- (B) Five (5) years as a Volunteer Fireman; OR,
- (C) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Fire Science, Fire Protection Technology, or closely related field; OR,
- (D) One (1) year of experience in building inspection or building construction, plus two (2) years of experience as described in (B); OR,
- (E) An Associate's degree in Engineering Construction Technology, Civil Engineering or closely related field, plus two (2) years of experience as described in (B); OR,
- (F) An equivalent combination of training and experience as defined within the limits of (A), (B), (C), (D), and (E) above.

**SPECIAL REQUIREMENTS:** Depending on the position duties, candidates for employment with Monroe County Government will be required to pass a pre-employment drug test.

**SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS AND BOCES**

Per Chapter 180 of the Laws of 2000, and by Regulations of the Commissioner of Education, to be employed in a position designated by a school district or BOCES as involving direct contact with students, a clearance for employment from the State Education Department is required.

**REVISED:** March 21, 1985

Denied Non-Competitive for full time by State Civil Service Commission action on April 11, 2005