

COMPUTER HARDWARE INSTALLER

Code No: 4-20-007
Competitive

DISTINGUISHING FEATURES OF THE CLASS: This is a technical position in a school district, providing the installation and ongoing support of computer hardware systems. The employee reports directly to and works under the direct supervision of a senior level technician. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other activities may be performed although not listed.)

Installs computer hardware systems for component districts. May include microcomputers, printers, and modems;

Connects wires and tests hardware performance;

Provides on-going support of computer hardware systems;

Communicates with vendors on status of outstanding purchase orders;

Communicates with district officials on the performance of hardware systems;

Communicates with district personnel regarding installation of hardware systems.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of computer hardware components; good knowledge of computer hardware systems; ability to communicate effectively; ability to establish and maintain effective working relationships; initiative; good judgement; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma plus;

- (A) Successful completion of a recognized course in computer operations and repair such as training courses offered by the military, computer hardware vendors or consultants or any other training course providing "hands on" computer operation experience; OR,
- (B) Six (6) months of paid full-time or its part-time equivalent experience in the installation of computer systems

SPECIAL REQUIREMENTS:

If you are appointed, you will be required to possess a valid license to operate a vehicle in NYS, or otherwise demonstrate your ability to meet the transportation needs of the position.

Depending upon the position duties, candidates for employment with the Monroe County Government will be required to pass a pre-employment drug test.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS AND BOCES:

Per Chapter 180 of the Laws of 2000, and by Regulations of the Commissioner of Education, to be employed in a position designated by a school district or BOCES as involving direct contact with students, a clearance for employment from the State Education Department is required.

ADOPTED: October 4, 1994

REVISED: Dec. 6, 2001