

## **ASSISTANT CHIEF WASTEWATER TREATMENT PLANT OPERATOR - TYPE A PLANT**

Code No.: 6-03-026

COMPETITIVE

**DISTINGUISHING FEATURES OF THE CLASS:** This is a technical position responsible for assisting the Chief Wastewater Treatment Plant Operator - Type A Plant in the safe and efficient operation and maintenance of a Type A Wastewater Treatment Plant with facilities for the activated sludge process (including all modifications). The employee assists the Chief Wastewater Treatment Plant Operator - Type A Plant in supervising and directing the operation and maintenance of the Wastewater Treatment Plant to ensure the most efficient and economical use of equipment, supplies, and personnel. The employee reports directly to, and works under the general supervision of, the Chief Wastewater Treatment Plant Operator - Type A Plant or other higher-level staff member. This position acts for and in place of the Chief Wastewater Treatment Plant Operator - Type A Plant. Direct supervision is exercised over Wastewater Treatment Plant Operators, Wastewater Treatment Plant Operator Trainees, and laboratory and mechanical staff. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (All need not be performed in a given position. Other related activities may be performed in a given position.)

Assists the Chief Wastewater Treatment Plant Operator - Type A Plant in supervising and directing the operation and maintenance of the plant to ensure the most efficient and economical use of equipment, supplies, and personnel;

Schedules, assigns, and oversees the work of Wastewater Treatment Plant Operators, Wastewater Treatment Plant Operator Trainees, and laboratory and mechanical staff;

Trains and instructs Wastewater Treatment Plant Operators, Wastewater Treatment Plant Operator Trainees, and laboratory and mechanical staff;

Makes daily inspections of plant and plant machinery;

Assists the Chief Wastewater Treatment Plant Operator - Type A Plant in overseeing the treatment and disposal of biosolids and the maintenance and repair of equipment;

Oversees and implements the Industrial Pretreatment Program and various safety programs under the guidance of the Chief Wastewater Treatment Plant Operator - Type A Plant;

Maintains inventory of supplies, chemicals, and equipment;

Requisitions materials;

Maintains records and prepares periodic reports on the operation of the plant.

Acts for and in place of the Chief Wastewater Treatment Plant Operator - Type A Plant.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL**

**CHARACTERISTICS:** Thorough knowledge of proper practices used and equipment required in the operation and maintenance of a Type A Wastewater Treatment Plant with facilities for the activated sludge process (including all modifications); thorough knowledge of federal, state, and local rules and regulations applicable to wastewater treatment; good knowledge of the tools, equipment, and terminology used in the maintenance and repair of wastewater treatment systems; good knowledge of the principles and applications of physics, chemistry, and bacteriology as applied to wastewater treatment and disposal; ability to analyze and organize data and prepare records and reports; ability to understand and interpret complex oral instructions and/or written directions; ability to establish and maintain effective working relationships with others; ability to communicate effectively both orally and in writing; ability to successfully work with and serve a diverse local community; ability to supervise the operation and repair of pumps, valves, and related mechanical and electrical equipment; ability to make routine laboratory and field tests for control of plant operation; ability to plan and supervise the work of subordinates; ability to instruct others in plant operation and related duties; organizational ability; mechanical aptitude; good judgment; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Possession of a Grade 3A Wastewater Treatment Plant Operator Certification\* or higher, issued under the provisions of the Environmental Conservation Law, plus 2 years paid full-time or its part-time equivalent operating experience at a 4A wastewater treatment plant.

\*Copy of Certification must be submitted at time of application.

**SPECIAL REQUIREMENT:** If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job.

**Monroe County Civil Service Commission**

**ADOPTED:** June 6, 2024