

FACILITY SAFETY SPECIALIST

Code: 4-30-510
COMPETITIVE

DISTINGUISHING FEATURES OF THE CLASS: This is a technical position responsible for fire safety inspections, environmental compliance and playground inspections within a school district. This position maintains district environmental compliance by reporting data per required safety regulations. The employee reports directly to, and works under the general supervision of a Senior Architect or other higher-level staff member. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed.)

Schedules and reviews asbestos bulk sampling and coordinates asbestos inspections per the Asbestos Hazard Emergency Response Act;

Ensures cooling towers are inspected, cleaned and maintained per Department of Health regulations;

Coordinates and reviews water inspections, service and water sampling test results;

Develops and implements remediation protocol for water fixtures to test lead content action level;

Coordinates and conducts indoor air quality investigations;

Maintains annual public school fire safety inspections and fire alarm communication between a third party monitoring company and local fire districts;

Coordinates and performs fire and life safety inspections;

Maintains code and fire safety requirements for district musical and theater productions;

Reviews accident and injury claims within district facility;

Provides assistance to district departments on chemical labeling and proper disposing of chemicals;

Inspects playgrounds annually for safety compliance or following student injury and writes maintenance requests for necessary repairs;

Coordinates recycling and removal of district chemicals, rechargeable batteries and district lamps;

Assists with capital projects, as needed.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of the principles and practices of a playground safety inspection and asbestos inspection program; good knowledge of computers and systems related to compiling and reporting data; ability to establish and deliver environmental compliance reports in order to assess such areas as performance safety; ability to analyze accident and injury claims and formulate plans for correcting unsafe conditions and practices; ability to communicate effectively both orally and in writing; good judgment; physical condition commensurate with the demands of the

position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in engineering technology, construction technology, industrial safety technology, fire safety technology, occupational safety or a closely related field, PLUS one (1) year experience in public health, industrial hygiene or building inspection in a commercial or institutional building; OR,
- (B) Three (3) years paid full-time or its part-time equivalent experience as defined in (A) above; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B).

If you are appointed, you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

Monroe County Civil Service Commission

ADOPTED: June 2, 2022