

SCHOOL HEALTH RESPONSE SPECIALIST

Code No. 4-30-509
COMPETITIVE

DISTINGUISHING FEATURES OF THE CLASS: This position, located at a school district, is responsible for the overall implementation of health interventions based on current health risks and behaviors amongst students and staff. Duties involve developing and implementing systems and response strategies to current behaviors such as vaping, substance use, and activities resulting in infectious diseases, as well as performing COVID-19 (or other infectious disease) testing and tracing. Duties also involve working with community partners to provide resources and education to administrators, staff and students on health risks, mitigation strategies, and best practices. The primary focus is prevention and identification of concerns related to health risks and acting as the dedicated point of contact. The employee reports directly to, and works under the general supervision of a School Health Program Coordinator or other higher-level staff member. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed.)

Works with community partners and the Monroe County Department of Public Health to set up vaccine clinics, testing sites, and other various outreach events related to public health issues;

Provides schools with targeted opportunities for further education on public health risks including sexually transmitted disease (STD) prevention, infectious disease control, lead screening, and drug prevention;

Assist with current programs that aim to expand and strengthen tele-health programs within school for both medical and behavioral health services;

Advises administration and staff on issues pertaining to public health risks including drug use, overdosing, vaping, STDs and COVID-19/infectious diseases;

Establishes and maintains testing protocols and contract tracing for staff and students in alignment with local, state and federal guidelines and regulations;

Designs, establishes, trains, and maintains data systems for the tracking and monitoring of COVID-19/infectious diseases data;

Serves as liaison between the school district, Monroe County Department of Public Health, New York State Department of Health, and the Centers for Disease Control and Prevention (CDC) and other external agencies required in terms of infectious disease and public health concerns including, but not limited to COVID-19/infectious diseases, influenza, STD's, drug use, infectious disease and opioid use.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of current health risks and behaviors that can contribute to addictive behavior or poor health; good knowledge of effective investigative and tracing techniques including ones of a confidential and sensitive nature; good knowledge of effective interviewing techniques; good knowledge or effective public health disease detecting, prevention and control; ability to organize and implement disease control programs; ability to gather information, evaluate data and make informed decisions; ability to utilize related software; ability to write and interpret written reports; ability to communicate orally and in writing; good judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school and possession of an equivalency diploma plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered College or university with a Bachelor's degree in Public Health Administration, Public Health, Health Science, Social Work, Human Services, Nursing or a closely related field plus one (1) year paid full-time or its part-time equivalent professional* experience in research or investigative work involving interviews by phone or personal contact, or experience in conducting interviews to obtain

personal or sensitive information or providing direct professional* services in a health, human service or community bases organization; OR,

- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Public Health Administration, Public Health, Health Science, Social Work, Human Services, Nursing or a closely related field plus three (3) years paid full-time or its part-time equivalent professional* experience as described in (A) above; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

*Professional experience, for the purposes of these minimum qualifications, does not include clerical, secretarial or similar experience.

SPECIAL REQUIREMENTS: If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

Monroe County Civil Service Commission

ADOPTED: May 5, 2022