

## **TREE SUPERVISOR**

Code No.: 3-15-019  
COMPETITIVE

**DISTINGUISHING FEATURES OF THE CLASS:** This is a professional level position responsible for supervising and participating in the planning, care, and upkeep of trees. The employee reports directly to, and works under the general supervision of the Superintendent of Horticulture, Commissioner of Public Works or other higher-level staff member. General supervision is exercised over subordinate staff such as tree trimmers, equipment operators, and laborers. Employees are expected to be available to report to emergency situations. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (All need not be performed in a given position. Other related activities may be performed although not listed.)

Supervises and participates in pruning, trimming, spraying and cavity treatment of trees;

Instructs staff and participates in planting, transplanting, cabling, bracing, felling and removal of trees;

Instructs staff in the recommended practices of tree care, treatment of diseases and surgery;

Implements and directs assignments and work schedules;

Inspects trees for parasites and diseases;

Responds to emergency calls for hazardous limb and tree removal;

Keeps records of trees needing spraying or removal;

Keeps current on latest methods, techniques and procedures in the tree care industry;

Maintains power equipment, tree care equipment, and specialized vehicles in good, efficient and safe operating condition;

Determines the schedules for spraying trees;

Maintains simple records and prepares narrative reports on tree maintenance activities.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of the techniques and practices of tree felling, trimming and spraying; good knowledge of the tools and materials used in tree maintenance; good knowledge of the techniques and practices of disease and insect control; good knowledge of the types of ropes, knots, and rigging devices used in tree maintenance; good knowledge of safety precautions used in tree maintenance activities; working knowledge of related Occupational Safety and Health Association (OSHA) regulations; ability to plan and schedule work for staff; ability to keep simple records; ability to prepare narrative reports; ability to maintain effective working relationships with others; ability to deal effectively with the public; ability to communicate orally and in writing; supervisory ability; good judgment; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Four (4) years paid full-time or its part-time equivalent experience in tree maintenance activities; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in a forestry, horticulture, or landscaping field plus two (2) years paid full-time or its part-time equivalent experience in tree maintenance activities; OR,
- (C) An equivalent combination of education and experience as defined in (A) and (B) above.

**SPECIAL REQUIREMENTS:** Possession of a valid New York State Class \*B\* Commercial Driver's License (CDL) is required at the time of appointment.

Possession of a valid New York State Pesticide Applicators Permit is required by the completion of the probationary period.

Monroe County Civil Service Commission

**REVISED:** February 19, 1987

**REVISED:** December 7, 1995

**REVISED:** July 8, 1999

**REVISED:** February 4, 2021