

## **SUPERVISING NATURE INTERPRETER**

Code No: 3-15-065

COMPETITIVE

**DISTINGUISHING FEATURES OF THE CLASS:** This is a supervisory position responsible for coordinating the activities of an interpretive service division of a nature center. The employee develops and implements educational programs about the cultural and natural history of a particular region or locality. Direct supervision is exercised over Nature Interpreters and/or other subordinate staff. The employee reports directly to, and works under the general supervision of, a Director of Parks and Recreation, Superintendent of Recreational and Educational Programs, or other higher-level staff member. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (All need not be performed in a given position. Other related activities may be performed although not listed.)

Implements, supervises and coordinates programs and activities for the division;

Assists in planning interpretive programs;

Identifies and develops programs about local natural resources;

Manages a nature and/or visitor center and surrounding education area, including trail and display maintenance;

Performs related activities such as establishing work schedules, developing related reports, recordkeeping, requisitioning supplies, and composing correspondence;

Serves as liaison with other community outdoor education resources and organizations.

**FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of local natural resources; good knowledge of the natural environment, including plant and animal life and geology; good knowledge of the techniques needed to develop interpretive programs and activities; ability to develop and organize information for presentation to the public in publications, displays and exhibits; ability to conduct walks, tours, and study programs; ability to work well with the public; ability to plan and supervise the work of others; ability to keep records, assess effectiveness of the program, and develop related reports; ability to communicate well both orally and in writing; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma plus; EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Biology, Botany, Education, Environmental or Earth Science, Environmental Studies, Forestry, Forestry and Recreation, Geology, Horticulture, Wildlife Management, or Zoology, or a closely related field; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university

with an Associate's degree (or sixty (60) college semester credit hours) with a major (at least eighteen (18) semester credit hours) in one of the fields mentioned in (A) above\* plus two (2) years paid full-time or its part-time or volunteer\*\* equivalent experience in program development and implementation in interpretive nature or wildlife education; OR,

- (C) Four (4) years of experience as defined in (B) above; OR,
- (D) An equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

**\*NOTE:** Candidates who meet the minimum qualifications under (B) above must submit an official or student copy of a college transcript, or an itemized list of course work and credits received, at the time of application.

**\*\*Volunteer experience** must be documented by the participating agency. Employment dates, average number of hours worked per week, and job duties must be included.

**SPECIAL REQUIREMENT:**

If you are appointed, you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job.

**ADOPTED:** April 18, 1985

**REVISED:** September 4, 2008

**ADDITIONAL INFORMATION:**

Depending on the position duties, candidates for employment with Monroe County Government will be required to pass a pre-employment drug test.

Per Chapter 180 of the Laws of 2000, and by Regulations of the Commissioner of Education, to be employed in a position designated by a school district or BOCES as involving direct contact with students, a clearance for employment from the State Education Department is required.