

## **SENIOR LOCKER ROOM ATTENDANT**

Code No: 5-12-014

NON-COMPETITIVE PENDING NEW YORK STATE

APPROVAL

**DISTINGUISHING FEATURES OF THE CLASS:** This position is responsible for overseeing and assisting with the general use and activity of the locker rooms, athletic facilities, and distribution and use of equipment. Duties involve following simple routines and procedures in accomplishing tasks. The employee reports directly to, and works under the general supervision of, the Athletic Director or other higher-level staff member. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (All need not be performed in a given position. Other related activities may be performed although not listed.)

Collects identification cards and distributes locker keys for physical and recreational users;

Distributes cage equipment to faculty and students as needed;

Oversees and provides training for locker room attendants and student employees;

Takes inventory of instructional equipment;

Orders and oversees the purchase of laundry supplies;

Oversees student use of locker room, shower room, team rooms and weight room;

Reports all safety hazards and equipment in need of repair to the supervisor;

Performs general maintenance tasks.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Working knowledge of building cleaning procedures and materials; working knowledge of cleansing and disinfecting agents and proper applications, especially as printed on cleansing agents; ability to communicate effectively both orally and in writing; ability to perform repetitive tasks; ability to establish and maintain professional relationships with students, faculty and staff; good judgment; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma.

Monroe County Civil Service Commission

**ADOPTED:** March 6, 2008

**REVISED:** March 29, 2018