

UTILITIES TECHNICIAN

Code No: 6-21-002
COMPETITIVE

DISTINGUISHING FEATURES OF THE CLASS: This is a technical position involving responsibility for developing and implementing a plan to prevent contaminated water from entering into the public water supply. The employee works within state and local sanitary codes. The employee will make site inspections and may be required to be on 24-hour call, seven days a week. May supervise on-call personnel. General supervision is received from the Administrator of Public Utility Services. Does related work as required.

TYPICAL WORK ACTIVITIES (All need not be performed in a given position. Other related activities may be performed although not listed):

Develops and implements a plan to prevent contaminated water from entering into public water supplies;

Makes site inspections of business customers to determine if code violations exist;

Inspects new water and sewer line installations and provides technical assistance to owners and contractors;

Updates water and sewer plans as changes are made in the fields;

Assists the administrator with special programs: i.e. safety, training, etc.;

Conducts investigations of unusual field conditions and meter irregularities;

Conducts investigations of out-of-hour complaints received from customers to determine what remedial action should be taken before calling out repair crews;

Provides special technical services, as required by the administrator such as determining the feasibility of developing a water meter replacement program.

DISTINGUISHING FEATURES OF THE CLASS: Thorough knowledge of the methods, procedures and equipment used in water and sewer line construction; thorough knowledge of the Town codes and ordinances and state, federal and local regulations governing sewer and water utility construction and maintenance particularly as they relate to cross connection prevention; ability to make site inspections to determine adherence to regulations; ability to establish effective professional relationships; ability to read and understand maps, utility drawings, blueprints and specifications; ability to supervise on-call personnel; ability to communicate well both orally and in writing; ability to assist in the development of educational programs related to utilities administration; initiative; good judgment; health commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: EITHER:

- (A) Graduation from high school or possession of an equivalency diploma, plus four (4) years full-time or its part-time equivalent paid experience in sewer or water pipe line construction and maintenance; OR,

- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's or Bachelor' s degree in Civil Engineering or Civil Technology plus two (2) years of experience as defined in (A); OR,
- (C) Any equivalent combination of training and experience as defined by the limits of (A) and (B) above.

NOTE: Additional experience may be substituted for the high school diploma on a year-for-year basis.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS AND BOCES

Per Chapter 180 of the Laws of 2000, and by Regulations of the Commissioner of Education, to be employed in a position designated by a school district or BOCES as involving direct contact with students, a clearance for employment from the State Education Department is required.

ADOPTED: December 19, 1985

Reviewed: July 1, 1986