

**AUDIOVISUAL REPAIR APPRENTICE
(Two Year Limit)**

Code No: 5-01-031
Non-Competitive

DISTINGUISHING FEATURES OF THE CLASS: This is an entry-level audiovisual position involving the repair and maintenance of projection, video, and sound producing equipment used by a school district. Employees in this class receive on-the-job training while performing repair and maintenance tasks under direct supervision of a senior level audiovisual employee. Candidates appointed to the Audiovisual Repair Apprentice position serve a two (2) year term, following which incumbents receiving satisfactory ratings will be qualified to sit for the competitive examination for the position of Audiovisual Repairer. Does related work as required.

TYPICAL WORK ACTIVITIES:

Inspects equipment to determine cause of malfunction or extent of damage to equipment;

Prepares for mechanical/electrical repair of equipment by referring to parts list schematic;

Verifies determination of repair problem and corrective procedure with senior level audiovisual employee;

Maintains established schedules and maintenance programs to ensure adequate servicing of each school's audiovisual equipment;

Maintains log of repairs performed on individual pieces of equipment.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the repair and maintenance of audiovisual equipment; good knowledge of mechanics and electronics as they relate to the repair, replacement, adjustment and maintenance of audiovisual equipment; good knowledge of audiovisual equipment and parts, and repair tools; working knowledge of the operation and use of audiovisual equipment; ability to inspect, repair and maintain audiovisual equipment; ability to operate audiovisual equipment; ability to maintain log of repairs performed; problem solving ability; mechanical and electrical aptitude; eye-hand coordination; manual dexterity; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an high school equivalency diploma.

NOTE: One (1) year of full time or its part time equivalent paid experience in audiovisual repair, or completion of one (1) year in a training program in audiovisual repair may be substituted for one (1) year of the minimum educational requirement.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS AND BOCES:

Per Chapter 180 of the Laws of 2000, and by Regulations of the Commissioner of Education, to be employed in a position designated by a school district or BOCES as involving direct contact with students, a clearance for employment from the State Education Department is required.

ADOPTED: December 20, 1979

REVISED: June 11, 1981