

AUDIOMETRIC AIDE

Code No.: 4-05-105
COMPETITIVE

DISTINGUISHING FEATURES OF THE CLASS: This is an entry-level position in which the employee uses audiometric examining machines for the purpose of testing hearing for both pure tone and impedance, to recommend whether or not further evaluation may be necessary. The use of the audiometer, tympanometer and otoscope by an audiometric aide is a screening process, not to be confused with the higher-grade position wherein the degree of defective hearing and recommended treatment is determined. No supervision of other personnel is required in this position. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed.)

Administers specific hearing screening and threshold tests to individuals; explains and prepares individuals for such testing;

Assists with other basic school health screenings including (but not limited to) height, weight, and vision screening;

Completes individual and cumulative records of hearing test/results;

Assists with health office duties when not scheduled for screening;

Assists with scheduling for screening and routing of children as appropriate;

Assists with follow-up reports and maintenance of records and data;

Sets up and maintains audiometric testing equipment and assures adequate room environment.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Good knowledge of audiometric testing techniques; working knowledge of the audiometric testing equipment; working knowledge of hearing problems; skill in communicating with individuals, including children; ability to establish effective working relationships; ability to complete records and reports; organizational ability; self-directed; ability to work independently; professional attitude toward job; good judgment; patience; flexibility; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Two (2) years of paid full-time or its part-time equivalent experience as a health aide in a school, health care or other health-related facility; OR,
- (B) Two (2) years of paid full-time or its part-time equivalent experience in a human services* field or as a medical technician, medical assistant, emergency medical technician or comparable position; OR,

- (C) Graduation from a regionally accredited or New York State registered college or university with an Associate's or Bachelor's degree in human services or behavioral sciences,** medical technician, medical assistant, emergency medical technician, nursing, or a closely related field; OR,
- (D) Any equivalent combination of training and experience as defined by the limits of (A) and (B) above.

*Human services experience is defined as experience in an organization whose function is to provide assistance to individuals in need. Human service agencies are involved in the delivery of social, economic or emotional support services to people in our society who are having difficulty coping with the pressures and strains of life.

**Human services includes, but is not limited to, Social Work, Social Welfare, Counseling, Educational Psychology, Industrial and Labor Relations. Behavioral sciences include but are not limited to psychology, sociology and anthropology.

SPECIAL REQUIREMENTS: Depending on the position duties, candidates for employment with the Monroe County Government will be required to pass a pre-employment drug test.

If you are appointed, you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS AND BOCES:

Per Chapter 180 of the Laws of 2000, and by Regulations of the Commissioner of Education, to be employed in a position designated by a school district or BOCES as involving direct contact with students, a clearance for employment from the State Education Department is required.

- ADOPTED:** February 4, 1982
- REVISED:** June 20, 1991
- REVISED:** October 9, 1997
- REVISED:** November 9, 2006
- REVISED:** December 11, 2007