



# Department of Human Resources & Civil Service

## Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton McK. Connard  
SPHR Director

Applications are now being accepted for the following examinations. Exam announcements for each title are available online at <http://www.monroecounty.gov/hrapply> or at the Department of Human Resources. The announcement provides important information for candidates such as minimum qualifications, job duties, exam scope (areas covered on the exam), fees, residency requirements and other information. It is imperative that candidates check the information on the exam announcement before applying. Please take note of the exam date and closing date listed below.

### **EXAMINATIONS OPEN TO THE PUBLIC**

<b><u>Exam Title</u></b>	<b><u>Exam Number</u></b>	<b><u>Exam Date</u></b>	<b><u>Closing Date</u></b>	<b><u>Fee</u></b>
Booking Clerk	BC-1108-14	November 08	September 18	\$15
Office Clerk III	OC3-1108-14	November 08	September 18	\$15
Office Clerk III - Bilingual	OC3B-1108-14	November 08	September 18	\$15

Issue date: Thu Aug 21 2014

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471

PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

Monroe County government prohibits discrimination in employment, program activities, procurement and contracting against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation or national origin.

An Equal Opportunity Employer



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### EXAMINATIONS OPEN TO EMPLOYEES OF THE FOLLOWING JURISDICTIONS

<u>Open To:</u>	<u>Exam Title</u>	<u>Exam Number</u>	<u>Exam Date</u>	<u>Closing Date</u>	<u>Fee</u>
Qualified employees of BOCES #1; Brighton, Brockport, Greece, Penfield, Pittsford, Spencerport Central School Districts; Rochester City School District; Town of Greece	Office Clerk III	POC3-1108-14	November 08	September 18	\$15
Qualified employees of a Monroe County Department	Office Clerk III	POC3-1108-14	November 08	September 18	None
Qualified employees of Rochester City School District	Office Clerk III - Bilingual	POC3B-1108-14	November 08	September 18	\$15

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