



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Cheryl Dinolfo
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: UTILIZATION REVIEW NURSE (Provisional* Appointment)

SALARY: \$45,575 - \$59,069 annually

LOCATION: Monroe Community Hospital

JOB SUMMARY:

This is a professional nursing position located in a nursing unit at Monroe Community Hospital responsible for providing case management intervention to ensure optimum health care and positive clinical outcomes over a continuum of time and cost efficiency of health care services. Duties involve performing utilization review using case management software applications that provide pertinent data from a variety of sources of resident information (i.e. claims, laboratory results, medications, health risk assessments) in order to avoid the under or over-utilization of health care leading to lower quality care and higher costs and health risks. Duties also involve completing and monitoring the patient assessment process. The employee reports directly to, and works under the general supervision of a Nurse Manager or other higher-level staff member. General supervision is exercised over paraprofessional and clerical staff. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus graduation from a regionally accredited or New York State registered college or university with a Bachelor's or Associate's degree in Nursing and eighteen (18) months paid full-time or its part-time equivalent professional nursing experience in a skilled nursing facility.

SPECIAL REQUIREMENTS:

Possession of valid licensure as a Registered Nurse in the State of New York.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

There is no residency requirement for this position or for this examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COMMUNITY HOSPITAL
ATTENTION: PERSONNEL
435 EAST HENRIETTA ROAD
ROCHESTER, NY 14620

Posting Date: January 11, 2019

Posting Deadline: Until filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.