



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zurly
Director

TITLE: **SURVEYOR**
(Provisional* Appointment)

SALARY: \$93,353 - \$108,222 annually

LOCATION: Monroe County Department of Finance: Real Property Tax Service

JOB SUMMARY:

This is a professional surveying position, located in the Monroe County Finance Department, responsible for directing surveying activities associated with County projects. Duties involve ensuring a survey program is developed, project priorities set, and work schedules established to meet survey program priorities, project schedules and special requests. The employee reports directly to, and works under the general supervision of the Director of Real Property Tax Services. General supervision is exercised over a technical staff. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Civil Engineering, Landscape Architecture, Architectural Engineering, Forestry, or a surveying degree such as Surveying and Mapping, Land Surveying, Surveying Engineering or a closely related field, plus three (3) years paid full-time or its part-time equivalent experience planning, directing, and coordinating civil surveying projects which include responsibility for boundary determination and mapping; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in one of the fields mentioned in (A) above plus five (5) years paid full-time or its part-time equivalent experience planning, directing, and coordinating civil surveying projects which include responsibility for boundary determination and mapping; OR,
- (C) Seven years paid full-time or its part-time equivalent experience planning, directing, and coordinating civil surveying projects which include responsibility for boundary determination and mapping; OR,
- (D) An equivalent combination of education and experience as defined by the limits of (A), (B) and (C) above.

SPECIAL REQUIREMENTS:

Possession of a valid New York State Land Surveyor license issued by the New York State Education Department (Copy of license must be submitted with application).

SPECIAL REQUIREMENTS:

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: February 25, 2025

Posting Deadline: Until filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.