Department of Human Resources & Civil Service

Job Announcement
Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: SENIOR ENERGY PROGRAM EVALUATOR
(Provisional* Appointment)

SALARY: $49,115 - $67,295 annually

LOCATION: Monroe County Department of Human Services

JOB SUMMARY:
This is a senior-level position responsible for supervising the work of Energy Program Evaluators and assisting in the interpretation and application of Federal, State and local energy assistance laws and energy assistance programs. In situations where this position does not directly supervise the lower-level positions, the work will involve responsibility for providing technical assistance and direction to sub-contractor employees. The employee reports directly to and works under the general supervision of the Senior Energy Program Coordinator. General supervision may be exercised over Energy Program Evaluators. Does related work as required.

MINIMUM QUALIFICATIONS:
Graduation from high school or possession of an equivalency diploma, plus EITHER:

A. Five (5) years of paid full-time or its part-time/volunteer equivalent experience in application review, interviewing, or the application and dissemination of rules, regulations, and policies; OR,

B. Graduation from a regionally accredited or New York State registered college or university with an associate's degree, plus three (3) years of experience as described in (A) above; OR,

C. Graduation from a regionally accredited or New York State registered college or university with a bachelor's degree, plus one (1) year of experience as described in (A) above; OR,

D. Any equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

SPECIAL REQUIREMENTS:
This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

Monroe County government prohibits discrimination in employment, program activities, procurement and contracting against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation or national origin.
An Equal Opportunity Employer

ADDITIONAL INFORMATION:
Visit: https://www.monroecounty.gov/hr-choosemonroe for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:
There is no residency requirement for this position.

SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN SERVICES
111 WESTFALL ROAD, RM. 752B
ROCHESTER, NEW YORK 14620

Posting Date: February 12, 2026

Posting Deadline: March 5, 2026

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.

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