



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta
Director of Human Resources

TITLE: **SENTENCING ADVOCATE II**
(Provisional* Appointment)

SALARY: \$43,336 - \$59,377 annually

LOCATION: Monroe County Department of the Public Defender

JOB SUMMARY

This position, located in the Public Defender's Office responsible for working with attorneys to promote rehabilitative, restorative, and client-centered outcomes in criminal cases, including alternatives to pretrial detention and incarceration. Duties involve advocating for clients and ensuring they receive the needed services and support during all phases of a criminal case. The employee reports directly to, and works under the general supervision of the Sentencing Advocate I or other higher-level staff member. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Social Work, Criminal Justice or one of the social or behavioral sciences plus one (1) year paid or volunteer** full-time or its part-time equivalent experience in sentencing advocacy, law enforcement (including corrections), investigations, the supervision of individuals on probation/parole, social work or casework, mental health counseling, counseling chemically dependent individuals, or an offender re-entry, rehabilitative, counseling or workforce development program; OR,
- (B) Graduation from a regionally accredited or a New York State registered college or university with an Associate's degree in Social Work, Criminal Justice or one of the social or behavioral sciences plus three (3) years paid or volunteer** full-time or its part-time equivalent experience as described in (A) above; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

**Volunteer experience must be documented by the participating agency and signed by the appointing authority. Employment dates, average number of hours worked per week, and job duties must be included. Documentation must be included with your application.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Effective February 2023 through December 2024 Monroe County will be providing full-time employees a quarterly \$1000 retention payment.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY PUBLIC DEFENDER'S OFFICE
ATTENTION: MIKE MOLINARI
10 N. FITZHUGH STREET
ROCHESTER, NEW YORK 14614

Posting Date: March 3, 2023

Posting Deadline: April 7, 2023

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.