Department of Human Resources & Civil Service

Job Announcement
Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: SENIOR MEDICAL CASEWORKER
(Provisional* Appointment)

SALARY: $60,974 - $83,544 annually

LOCATION: Monroe Community Hospital

JOB SUMMARY:
This is a professional position in the medical social work field responsible for developing and implementing projects related to providing non-clinical medical social work services to residents in a health care facility, and their families. Duties involve determining the scope of social work services to be provided in helping patients adjust to their medical conditions and environment while following prescribed guidelines. Duties also involve providing guidance to Medical Caseworkers on a daily basis, especially with sensitive or complex case issues. This position differs from Medical Caseworker by virtue of providing primary coverage in the absence of the Medical Social Work Manager, assisting with administrative duties such as conducting competency assessments, ensuring employee completion of in-service training and adherence to the New York State Department of Health requirements, and performing quality assurance. Psychotherapy is not an aspect of this position. The employee reports directly to, and works under the general supervision of the Medical Social Work Manager or other higher-level staff member with leeway allowed for the exercise of independent judgment in establishing methods and procedures. Does related work as required.

MINIMUM QUALIFICATIONS:
Graduation from high school or possession of an equivalency diploma plus EITHER:

(A) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Social Work or other behavioral science** field except Criminal Justice and Anthropology, plus one (1) year paid full-time or its part-time equivalent experience performing social work or casework activities with a public or private organization which must in have been in the medical field; OR,

(B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Social Work or other behavioral science** field except Criminal Justice and Anthropology, plus three (3) years paid full-time or its part-time equivalent experience performing social work or casework activities with a public or private organization, at least one (1) year of which must have been in the medical field; OR,

(C) An equivalent combination of education and experience defined by the limits of (A) and (B) above.

**Behavioral science, for the purposes of these minimum qualifications includes, but is not limited to, Psychology, Sociology, Counseling, Gerontology, Human Behavior, Social Welfare and Vocational Rehabilitation.

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SPECIAL REQUIREMENTS:
This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:
Visit: https://www.monroecounty.gov/hr-choosemonroe for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:
There is no residency requirement for this position.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: September 22, 2026

Posting Deadline: Until filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.

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