



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zurly
Director

TITLE: **RECREATIONAL SPECIALIST**
(Provisional* Appointment)

SALARY: \$45,410 - \$60,987 annually

LOCATION: Monroe County Department of Human Services
Children's Detention Center
400 Rush Scottsville Road, Rush, NY 14543

JOB SUMMARY:

This is a professional position located at that Monroe County Department of Human Services – Children's Detention Center, a 24/7 facility and is responsible for conducting and overseeing recreational activities for the educational program, as well as the oversight of the after-school programs. This position supervises youth aged twelve (12) years through, and including, eighteen (18) years under the direction of the Recreation and Vocational Coordinator. The employee reports directly to, and works under, the general supervision of the Recreation and Vocational Coordinator or other higher-level staff member. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus, EITHER:

- (A) Graduation with an Associate's degree or 60 college semester credit hours in Social Work, Sociology, or Criminal Justice, or in a human services, human relations, human and/or child development, child and/or family studies, social and cultural diversity, education, therapeutic recreation, sports administration, sports management, or leisure and/or sports, parks or recreation field; OR,
- (B) Two (2) years paid full-time or its part-time equivalent experience in planning, organizing and conducting activities of a recreation program, physical education or sports program (school or other), or therapeutic recreation program; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENTS:

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

SPECIAL REQUIREMENTS:

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicants must be a resident of Monroe County or a contiguous county at the time of appointment. Contiguous counties are Orleans, Genesee, Livingston, Wayne, and Ontario. Preference may be given to Monroe County residents.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN SERVICES
111 WESTFALL RD. - ROOM 752B
ROCHESTER, NEW YORK 14620

Posting Date: June 2, 2025

Posting Deadline: July 3, 2025

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.