



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: **PRINCIPAL ENGINEERING AIDE**
(Provisional* Appointment)

SALARY: \$43,336 - \$59,377 annually

LOCATION: Monroe County Department of Transportation

JOB SUMMARY:

This is a technical position responsible for the performance of complex engineering duties related to highway construction projects. Work involves field inspections for compliance with regulatory standards and specifications, as well as reviewing permit project plans to ensure applicable engineering design is met. This title differs from the lower, Senior Engineering Aide, by virtue of responsibility for reviewing plans for compliance and making recommendations for adherence to standards. The employee reports directly to, and works under the general supervision of an Engineer or other higher level staff member. Does related work as required

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Civil Engineering, Civil Engineering Technology, Engineering Science or closely related field; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Civil Engineering, Civil Engineering Technology, Engineering Science or a closely related field plus two (2) years paid full-time or its part-time equivalent experience in engineering or construction involving either engineering, drafting, surveying, or project inspection all of which must have involved interpreting plans and specifications; OR,
- (C) Four (4) years paid full-time or its part-time equivalent experience as defined in (B) above; OR,
- (D) Certification from the National Institute for Certification in Engineering Technologies (NICET) as a Level III in Highway Design or Construction**, plus one (1) year paid full-time or its part-time equivalent experience as defined in (B) above; OR,
- (E) An equivalent combination of education and experience as defined by the limits of (A), (B), and (C) above.

**Candidates applying under option (D) must submit a copy of the certification with their application.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

SPECIAL REQUIREMENTS (continued):

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Effective February 2023 through December 2024 Monroe County will be providing full-time employees a quarterly \$1000 retention payment.

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: March 21, 2023

Posting Deadline: Until filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.