Department of Human Resources & Civil Service

Job Announcement
Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: NURSING ASSISTANT TRAINEE

SALARY: $39,217 - $46,476 annually

LOCATION: Monroe Community Hospital

JOB SUMMARY:
This is a trainee position at Monroe Community Hospital in which the employee is hired on a per diem basis. Trainees participate in a short-term (approximately six (6) weeks) training program where they learn the skills necessary to transition to a Nursing Assistant position. Trainees begin their training in a classroom setting and each week progress into clinical practice. The third week of the program they are entirely involved in clinical practice. Trainees gradually assume the responsibilities of performing a variety of direct and indirect services for the chronically ill and convalescent patients at Monroe Community Hospital. Upon completion of the training program, and state and local testing, trainees may work under supervision for an additional two (2) to three (3) weeks pending receipt of testing results and formal certification. Promotion to Nursing Assistant takes place upon successful completion of the training, receipt of New York State certification as a Nursing Assistant, and appointment as a Nursing Assistant Trainee for a period of twelve (12) weeks. Employees who do not successfully complete the training period will be removed from the position. The employee reports directly to and works under the direct supervision of clinical and nursing staff. Does related work as required.

MINIMUM QUALIFICATIONS:
Graduation from high school or possession of an equivalency diploma.

SPECIAL REQUIREMENTS:
This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:
Visit: https://www.monroecounty.gov/hr-choosemonroe for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:
There is no residency requirement for this position. Preference may be given to Monroe County residents.

Monroe County government prohibits discrimination in employment, program activities, procurement and contracting against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation or national origin.
An Equal Opportunity Employer

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: March 3, 2026

Posting Deadline: Until filled

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