



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zurly
Director

TITLE: **PLANNER II**
(Provisional* Appointment)

SALARY: \$54,665 - \$75,072 annually

LOCATION: Monroe County Department of Planning and Development

JOB SUMMARY:

This is a professional-level planning position responsible for administering the development review process and conducting environmental review for Monroe County. Work involves the interpretation and application of laws, rules and regulations governing land use controls and environmental regulation. Work may also involve field visits, including nights and weekends, working with committees, and providing special project support. The employee reports directly to, and works under the general supervision of, an administrative-level planner. Supervision of subordinate staff is not a responsibility of this class. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation with a Master's degree in urban planning, business administration, public administration, public policy, political science, economics, architecture, environmental sciences, geography, geology, or a closely related field; OR,
- (B) Graduation with a Bachelor's Degree in one of the fields mentioned in (A) above, plus two (2) years paid full-time or its part-time equivalent research or planning experience in housing, transportation, or public administration, OR physical, land use, or environmental planning, OR developing or implementing plans with or within a municipality, OR preparing land use regulations, zoning administration, or site design; OR,
- (C) Graduation with a Bachelor's Degree, plus four (4) years paid full-time or its part-time equivalent experience as defined in (B) above; OR,

An equivalent combination of education and experience as defined by the limits of (A), (B), and (C) above.

SPECIAL REQUIREMENTS:

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

SPECIAL REQUIREMENTS (continued):

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: December 16, 2024

Posting Deadline: Until Filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.