



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

**TITLE: HIGHWAY MAINTENANCE MECHANIC TRAINEE
(HIGHWAYS)**

SALARY: \$36,617 - \$43,876 annually

LOCATION: Monroe County Department of Transportation

JOB SUMMARY:

This is a training position located at the Department of Transportation in which employees learn and master highway, bridge and culvert construction, repair, maintenance tasks, sign and pavement marking installations and the safe and efficient operation of special and standard equipment during a maximum of a twenty-four (24) month training period. The employees learn to perform a variety of manual labor, semi-skilled, construction and shop equipment operations and will be given various mechanical, maintenance and repair assignments to learn and master. Upon successful completion of the training program, the employees will be promoted to Highway Maintenance Mechanic II. Work is conducted outdoors in all types of weather, and involves ascending and descending heights up to one-hundred (100) feet, working in tight, confined spaces, moving material weighing in excess of fifty (50) pounds, and working a variety of shifts. The employee reports directly to, and works under the general supervision of a Senior Highway Maintenance Mechanic, Traffic Operations Supervisor or other higher-level staff member. Employees who do not successfully complete the training program within the twenty-four (24) month training period will be removed from the position. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma.

SPECIAL REQUIREMENTS:

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County or a contiguous county at the time of appointment. Contiguous counties include: Orleans, Genesee, Livingston, Ontario and Wayne. Preference may be given to Monroe County residents.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: January 1, 2025

Posting Deadline: Until Filled