



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: **ENTERPRISE PROGRAMMER ANALYST**
(Provisional* Appointment)

SALARY: \$75,720 - \$104,815 annually

LOCATION: Monroe County Department of Information Services

JOB SUMMARY:

This position, located in the Department of Information Services, is responsible for providing technical project coordination, functional expertise, and contributing to improvements and enhancements of mission-critical, enterprise-wide information systems. Duties include enterprise resource planning interface management, automated background processes and controls, system security, and analyzing troubleshooting complex technical issues relating to enterprise applications and databases. Duties also involve acting as a liaison between functional and technical resources in order to manage the development of new system functionality, software upgrades, system modification, and day-to-day problem analysis, issue tracking and resolution. The employee reports directly to, and works under the general supervision of the Project Coordinator. General supervision may be exercised over project teams. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in an information technology or computer science field plus four (4) years paid full-time or its part-time equivalent experience in computer programming including coding and security and implementing or modifying software packages; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree plus five (5) years paid full-time or its part-time equivalent experience as defined in (A) above; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

CHARACTERISTICS OF THE IDEAL CANDIDATE:

Experience with Workday preferred.

SPECIAL REQUIREMENTS:

This position is subject to a background check for criminal convictions. Convictions will be considered but will position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: January 2, 2025

Posting Deadline: Until filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.