



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: HIGHWAY MAINTENANCE MECHANIC TRAINEE

SALARY: \$33,613 - \$40,958 annually

LOCATION: Monroe County Department of Transportation

JOB SUMMARY:

This is a training position located at the Department of Transportation in which employees learn and master highway, bridge and culvert construction, repair, maintenance tasks, sign and pavement marking installations and the safe and efficient operation of special and standard equipment during a maximum of a twenty-four (24) month training period. The employees learn to perform a variety of manual labor, semi-skilled, construction and shop equipment operations and will be given various mechanical, maintenance and repair assignments to learn and master. The employees are required to obtain a New York State Learner's Permit for a Class *B* Commercial Driver's License within eight (8) weeks of employment, and a Class *B* Commercial Driver's License within the first nine (9) months of employment with DOT staff providing sufficient training and road/vehicle time to obtain the license. Upon successful completion of the training program, the employees will be promoted to Highway Maintenance Mechanic II. Work is conducted outdoors in all types of weather, and involves ascending and descending heights up to one-hundred (100) feet, working in tight, confined spaces, moving material weighing in excess of fifty (50) pounds, and working a variety of shifts. The employee reports directly to, and works under the general supervision of a Senior Highway Maintenance Mechanic, Traffic Sign Operations Supervisor or other higher-level staff member. *Employees who do not successfully obtain a New York State Learner's Permit for a Class *B* Commercial Driver's License within the first eight (8) weeks of employment, and a Class *B* Commercial Driver's License within the first nine (9) months of employment will be removed from the position.* Employees who do not successfully complete the training program within the twenty-four (24) month training period will be removed from the position. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma.

SPECIAL REQUIREMENTS:

Possession of a valid New York State Class *D* driver's license at the time of appointment with the condition of obtaining a Class *B* Commercial Driver's License Learner's Permit within the first eight (8) weeks of employment and a Class *B* Commercial Driver's License within the first nine (9) months of employment.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

From July 2022 through December 2024 Monroe County will be providing full-time employees a quarterly \$1000 retention payment.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: March 15, 2023

Posting Deadline: Until filled