



# Department of Human Resources & Civil Service

## Summer Job Announcement

Adam J. Bello  
County Executive

Andrea M. Guzzetta  
Director

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**TITLE:** Student Intern (1 Position)  
**SALARY:** \$11.80 - \$14.00/hr  
**LOCATION:** Department of Environmental Services, Various Locations  
**SCHEDULE:** Normally Monday – Friday (40 hours per week), holiday, weekends, or overtime may be available.

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**Job Summary:** This is a seasonal position responsible for performing field inspections, tests and analyses, or construction plan review, under close supervision. Work may involve moving material up to forty (40) pounds. The employee reports directly to, and works under the direct supervision of, a senior-level staff member. Does related work as required.

**Residency Requirement:** Must be a Monroe County resident.

**Minimum Qualifications:** Completion of one (1) year of college and currently enrolled in a Master's, Bachelor's or Associate's Degree Program.

**\*\* Please include a student transcript with your application\*\***

**Special Requirements:** If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State, or otherwise demonstrate your capacity to meet the transportation need of the position.

**Preferred Qualifications:**

1. Ability to take direction and carry out assignments;
2. Ability to communicate effectively both orally and in writing;
3. Ability to organize and analyze work;
4. Ability to plan and coordinate;
5. Ability to understand and interpret written material;

**Additional Information:**

1. Pass a pre-employment drug test
2. Must be at least 18 years of age

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

Monroe County Department of Human Resources  
**Summer Employment**  
39 W. Main Street - Room 210  
Rochester, NY 14614-1471

**Posting Deadline:** Until Filled

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210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471

PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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An Equal Opportunity Employer