



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Cheryl Dinolfo
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: COMPUTER PROJECT MANAGER - MCH (Provisional* Appointment)

SALARY: \$71,755 - \$92,414 annually

LOCATION: Monroe Community Hospital

JOB SUMMARY:

This is a managerial position responsible for directing the information technology function at Monroe Community Hospital. Duties involve developing and implementing technology-based strategic planning for the hospital including researching, implementing and developing health and related systems and processes. The employee reports directly to, and works under the general supervision of the Deputy Director - Monroe Community Hospital. General supervision is exercised over a technical staff. Does related work as required.

PROPOSED MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Information Systems Management, Computer Science or a field closely related to these disciplines, plus four (4) years paid full-time or its part-time equivalent professional** experience in computer project planning, or computer project management, or computer project implementation, two (2) years of which must have been in supervisory capacity***, and two (2) years of which must have been in a health care field; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in one of the fields listed in (A) above plus six (6) years paid full-time or its part-time equivalent professional** experience in computer project planning, computer project management, or computer project implementation, two (2) years of which must have been in a supervisory capacity***; and two (2) years of which must have been in the health care field; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

**Professional experience, for the purpose of these minimum qualifications, does not include clerical or secretarial-type duties.

***Supervisory capacity, for the purposes of these minimum qualifications, involves typical duties such as assigning and reviewing work, evaluating performance, maintaining work standards, motivating and developing subordinate employees, implementing procedural changes, increasing efficiency and dealing with problems of absenteeism, morale and discipline. The supervision aspects must be an integral part of the job, not incidental or occasional.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

- continued -

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COMMUNITY HOSPITAL
ATTN: PERSONNEL
435 E. HENRIETTA ROAD
ROCHESTER, NY 14620

Posting Date: February 2, 2016

Posting Deadline: Until filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.