



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Cheryl Dinolfo  
County Executive

Brayton McK. Connard, SPHR  
Director

**TITLE:** ASSOCIATE ENGINEER (Provisional\* Appointment)  
**SALARY:** \$71,755 - \$92,414 annually  
**LOCATION:** Monroe County Department of Environmental Services

### **JOB SUMMARY:**

This is a high-level professional engineering position responsible for the administration and supervision of the design and construction phases of capital improvement projects. The work involves preliminary project work such as preparing plans and specifications and the review of designs and estimates developed by consultants. Considerable independence is allowed in coordinating projects between the design section and other engineering sections within the department and with outside contractors. This position differs from that of Senior Engineer in the complexity of the engineering work performed and the broad scope of administrative and supervisory responsibility of the position. The employee reports directly to and works under the general supervision of a higher-level staff member. General supervision is exercised over a professional and technical staff of engineers, draftsmen and engineering aides. Does related work as required.

### **MINIMUM QUALIFICATIONS:** EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Engineering plus five (5) years of professional paid full-time or its part-time equivalent work experience in civil, electrical, environmental, mechanical, transportation or sanitary engineering activities including project planning and design development and review, one (1) year of which must have been in a supervisory capacity; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Engineering, plus six (6) years of paid full-time or its part-time equivalent experience as defined in (A) above, one (1) year of which must have been in a supervisory capacity; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

### **SPECIAL REQUIREMENTS:**

**Possession of a New York State Professional Engineer's license or possession of a Professional Engineer's license issued by a state having reciprocity\*\* with New York Professional Engineering licensure standards, and which license was obtained by written examination.**

**\*\*Where, in order to meet the Professional Engineering's license requirement, an individual is appointed by using the process of reciprocity, the probationary period is not considered complete until the employee has received the Professional Engineer's license issued by the State of New York. The license must be obtained during the probationary period or otherwise be separated from the position.**

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Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET – ROOM 210  
ROCHESTER, NEW YORK 14614

**Posting Date:** January 28, 2016

**Posting Deadline:** Until Filled

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.