



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Cheryl Dinolfo
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: PROSPECTIVE PAYMENT SYSTEM CASE MANAGER (Provisional* Appointment)

SALARY: \$58,330 - \$75,222 annually

LOCATION: Monroe Community Hospital

JOB SUMMARY:

This position is located at Monroe Community Hospital and is responsible for overseeing and coordinating a prospective payment system (PPS) for Medicare reimbursements, coordinating Medicaid case mix valuation, and coordinating payment requirements established by third party payors. Duties involve projecting the type and intensity of the resources eligible Medicare beneficiaries will use throughout their stay at the Hospital relative to the projected costs. Duties also involve classifying and maintaining resident payment and care categories in order to document and ensure appropriate reimbursement. The employee reports directly to, and works under the general supervision of the Deputy Executive Director or other higher level staff member. General supervision is exercised over a professional staff. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma; plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's or Master's degree in Nursing or a health field and two (2) years paid full-time or its part-time equivalent clinical nursing experience, one (1) year of which must have been in a skilled nursing facility; OR,
- (B) Possession of a diploma from an approved nursing program accredited by the National League of Nursing (NLN) or graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Nursing and five (5) years paid full-time or its part-time equivalent clinical nursing experience, one (1) of which must have been in a skilled nursing facility; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENTS:

Possession of a valid New York State License as a Registered Nurse.

Possession of a valid certification as a Resident Assessment Coordinator issued by the American Association of Nurse Assessment Coordination (must submit copy of certificate with application).

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COMMUNITY HOSPITAL
ATTN: PERSONNEL
435 EAST HENRIETTA ROAD
ROCHESTER, NY 14620

Posting Date: February 25, 2016

Posting Deadline: Until filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.