



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Cheryl Dinolfo  
County Executive

Brayton McK. Connard, SPHR  
Director

**TITLE:** DIRECTOR OF OFFICE OF PUBLIC INTEGRITY

**SALARY:** \$96,584 - \$122,038 annually

**LOCATION:** Monroe County Office of Public Integrity

### **JOB SUMMARY:**

This department head level position directs the operation of the Office of Public Integrity in Monroe County and shall be appointed for a fixed term of five (5) years, with the first appointment serving through December 31, 2020. This position is responsible for independently examining County operations in order to improve accountability and efficiency, and possesses full authority to report findings to law enforcement. It also possesses the authority to require any County employee, or a member of a board or commission to furnish data, information or statements, unless prohibited by law. This position subpoenas witnesses, administers oaths or affirmations, takes testimony and compels the production of such books, records, documents, and electronic data from any private vendor, including Local Development Corporations (LDCs), doing business with the County or that receives funds from the County. This position reports directly to, and works under the general supervision of the County Executive with wide leeway allowed for setting priorities and the exercise of independent judgment. General supervision is exercised over an administrative, clerical and professional investigative support staff. Does related work as required.

### **CHARACTERISTICS OF THE IDEAL CANDIDATE:**

Bachelor's degree plus six (6) or more years paid full-time or its part-time equivalent experience in auditing, forensic accounting, law enforcement management, employment investigations, criminal prosecution, or financial management, of which two (2) years or more must have been in an administrative capacity.

### **SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you shall not directly or indirectly engage in any political activity, and will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

### **RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

### **APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY HUMAN RESOURCES  
39 WEST MAIN STREET ROOM 210  
ROCHESTER, NY 14614

<https://cs.monroecounty.gov/hrapply/apply/exam/2646>

**Posting Date:** March 18, 2016

**Posting Deadline:** May 6, 2016

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471  
PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

Monroe County government prohibits discrimination in employment, program activities, procurement and contracting against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation or national origin.

An Equal Opportunity Employer