



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Cheryl Dinolfo
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: CONFLICT DEFENDER

SALARY: \$76,740 - \$98,850 annually

LOCATION: Monroe County Department of Public Safety/Conflict Defender's Office

JOB SUMMARY:

This is a supervisory attorney position responsible for directing the functions, staff, and services of the Conflict Defender's Office in the Department of Public Safety. The Office is responsible for assigning attorneys to defendants who cannot be assigned a Public Defender due to a conflict of interest. Duties involve administering the Joint County/Bar Association Plan for Conflict Assignments. Other duties involve developing and administering the systems, policies, practices, and procedures of the Office as well as hiring and supervising staff. This position differs from Assistant Conflict Defender by virtue of the responsibility of coordinating and administering the legal activities of the Conflict Defender's Office as opposed to solely acting as legal counsel. The employee reports directly to and works under the general supervision of the Director of Public Safety. General supervision is exercised over Assistant Conflict Defenders and clerical staff. Does related work as required.

CHARACTERISTICS OF THE IDEAL CANDIDATE:

1. The Conflict Defender shall be an attorney duly licensed to practice law in the State of New York and admitted to practice in all courts within the scope of the plan.
2. The Conflict Defender must have at least three (3) years of experience in criminal or family law.
3. The Conflict Defender must have an ability to work with the judges, criminal lawyers, court administrators, other persons within the criminal justice system, and court officials.
4. The Conflict Defender must have an ability to effectively manage staff attorneys and other employees of the office.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

SPECIAL NOTE:

The Conflict Defender shall be appointed by the County Executive, subject to applicable civil service requirements and confirmation by the Legislature.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471
PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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An Equal Opportunity Employer