



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton McK. Connard, SPHR  
Director

**TITLE:** HORTICULTURAL AIDE (Provisional\* Appointment)

**SALARY:** \$31,421 - \$40,466 annually

**LOCATION:** Monroe County Department of Parks

### **JOB SUMMARY:**

This is a para-professional horticultural position involving planting, propagation, cultivation and maintenance of trees, shrubs, and ornamental plants. Work is performed under general supervision of a higher-level staff member. General supervision may be exercised over subordinate staff. Does related work as required.

### **MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Four (4) years of paid full-time or its part-time equivalent experience in Horticulture, Landscaping, Floriculture or closely related field; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree with major course work in Horticulture, Floriculture, Botany, Plant Pathology, or Landscape Design plus two (2) years of experience as defined in (A); OR,
- (C) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Horticulture, Floriculture, botany, Plant Pathology, or Landscape Design; OR,
- (D) An equivalent combination of education and experience defined by the limits of (A) and (C) above.

### **NOTE:**

Where the minimum educational requirement is not met, additional work experience as defined above may be substituted on a year-for-year basis. A degree in unrelated fields cannot be substituted for work experience.

In addition to the minimum/additional qualifications the following factors will be considered:

- Time and Attendance Record
- Performance Evaluations

This is a provisional / promotional opportunity for employees in the functional unit of the Department of Parks. Qualified candidates from this unit will be given first consideration.

### **SPECIAL REQUIREMENTS:**

Possession of a valid Chemical Applicator's license issued by the New York State Department of Environmental Conservation is required by the completion of the probationary period.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**Send Civil Service Application to:**

LEAH JAHNA, PARKS PERSONNEL (753-7282)  
MONROE COUNTY PARKS DEPARTMENT  
171 RESERVOIR AVENUE  
ROCHESTER, NEW YORK 14620

**Posting Date:** May 29, 2015

**Posting Deadline:** June 12, 2015

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.