



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: COOK, Non-Competitive
LOCATION: Monroe Community Hospital - Dietary
SALARY: \$26,091 - \$33,440 annually (Group 7)
HOURS: Varying hours, including evenings, weekends and holidays

JOB SUMMARY:

This is a food service position responsible for the preparation, cooking, and serving of hot and cold food items to students, faculty, residents, and patrons in an institutional setting. Food is prepared in accordance with established menus or specific diets. Employees may plan menus, complete food requisitions, and maintain inventory records. The Cook reports directly to, and works under the general supervision of a Lead Cook, Food Service Manager or other higher level staff member. Direct supervision may be exercised over Assistant Cooks and other food service employees. Does related work as required.

Minimum Qualifications:

EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Food Service Administration or Culinary Arts or a closely related field, PLUS six (6) months of paid full-time or its part-time equivalent experience in the preparation and cooking of a complete menu of foodstuffs for consumption on a large scale for a restaurant, hotel or institution, other than short order or fast food; OR,
- (B) Two (2) years of paid full-time or its part-time equivalent experience as described in (A) above; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job.

THE FOLLOWING FACTORS WILL ALSO BE CONSIDERED:

- Work record
- Attendance record

- continued -

SEND CIVIL SERVICE APPLICATION TO:

MONROE COMMUNITY HOSPITAL
HUMAN RESOURCES DEPARTMENT
435 EAST HENRIETTA ROAD
ROCHESTER, NY 14620

Posting Date: November 19, 2015

Posting Deadline: Until Filled