



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: RECREATION GUARD (Part-time)
SALARY: \$10.60 - \$13.67/hour
LOCATION: Monroe County Parks Department - Seneca Park Zoo

TYPICAL WORK ACTIVITIES:

All need not be performed in a given position. Other related activities may be performed although not listed.

Patrols recreation and Zoo areas to maintain order and checks and secures sensitive areas;
Observes animal behavior, safety, and the security of exhibits;
Assists in crating animals and moving them from one location to another;
Inspects buildings, gates, recreation areas, and outside areas for security;
Patrols buildings and grounds when closed to visitors to guard against unauthorized entrance;
Patrols parking areas on foot and/or by car to insure compliance with regulations;
Directs traffic and instructs patrons;
Keeps order among visitors;
Answers inquiries and gives directions to visitors;
Investigates and makes reports of illegal acts, such as vandalism, burglary or forced entry;
Keeps records of patrol activities and writes daily reports;
Receives, obtains and disseminates information by two-way radio, in person and in writing;
Cleans, mops, and refills dispensers.

MINIMUM QUALIFICATIONS:

CURRENT REGISTRATION AS A SECURITY GUARD WITH THE NEW YORK STATE DEPARTMENT OF STATE.

SPECIAL REQUIREMENTS:

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

<u>Send Civil Service Applications to:</u>	LEAH JAHNA, PARKS PERSONNEL (753-7282) MONROE COUNTY PARKS DEPARTMENT 171 RESERVOIR AVENUE ROCHESTER, NEW YORK 14620
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Posting Deadline: January 31, 2014

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471
PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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An Equal Opportunity Employer