



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton McK. Connard, SPHR  
Director

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**TITLE:** DIETARY CONSULTANT - PART TIME (Provisional\* Appointment)  
**SALARY:** \$17.16 - \$22.01 per hour  
**LOCATION:** Monroe County Department of Human Services - Office for the Aging

### **JOB SUMMARY:**

This is a professional nutrition team position responsible for assisting in the development and implementation of a nutrition education and food service program for a department or agency. The employee acts as liaison between site personnel and the program administrator, and advises and recommends on such food service related areas as: cost control, menu development, production techniques and purchasing. The employee reports directly to, and works under the general supervision of the Office for the Aging Program Administrator or a higher level staff member with leeway allowed for the exercise of independent judgment and decision making. Supervision is not a responsibility of this class. Does related work as required.

### **PROPOSED MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Dietetics or Nutrition plus one (1) year paid full-time or its part-time equivalent experience in community health or nutrition with responsibility for program planning and development; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Dietetics or Nutrition; OR,
- (C) An equivalent combination of education and experience defined by the limits of (A) and (B) above.

### **SPECIAL REQUIREMENTS:**

**Registration by the Academy of Nutrition and Dietetics as a Registered Dietitian.**

**Possession of a valid certificate from the New York State Department of Education as a Certified Dietitian-Nutritionist (CDN).**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

### **RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**Send Civil Service Application to:**

MONROE COUNTY DEPARTMENT OF HUMAN SERVICES  
111 WESTFALL ROAD - HUMAN RESOURCES RM.752B  
ROCHESTER, NY 14620

**Posting Date:** March 28, 2014

**Posting Deadline:** April 25, 2014

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.