



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: DIRECTOR OF PUBLIC SAFETY

SALARY: \$111,803 - \$139,798 annually

LOCATION: Monroe County Department of Public Safety

JOB SUMMARY:

This department head level position is responsible for the administration of the County Public Safety Department, and the coordination and oversight of certain community public safety services.

The largest divisions of the Public Safety Department are the Office of Probation/Community Corrections, and Emergency Communications (911). Other Public Safety services include: Office of Emergency Management, the Mutual Aid Fire Bureau, the Crime Laboratory, Weights and Measures, Public Safety Communications, Central Police Services which includes Traffic Safety and STOP-DWI, Legal Representation/Conflict Defender Division and Judicial System Support for the Unified Court System and the State Appellate Court. The department also shares responsibility for the safety and security of county building and employees with the Department of Environmental Services.

While supervision is not exercised over such offices as the Sheriff, District Attorney, and the Public Defender, the Director of Public Safety develops and maintains a close working relationship with them to ensure an efficient and consistent coordination of all Public Safety and Judicial Services. General supervision is exercised over division heads and a professional and clerical staff. This position reports directly to and works under general direction from, the County Executive. Does related work as required.

Additional information about the Department of Public Safety can be found at:

<https://www.monroecounty.gov/File/PSinfo.pdf>

SPECIAL REQUIREMENTS:

The Director of Public Safety is an appointee of the County Executive, serving at her pleasure. The appointment is subject to confirmation by the County Legislature.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a fingerprint background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

Monroe County does not intend to pursue a Section 211 waiver for this position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

Send Civil Service Application to: Monroe County Department of Human Resources
39 West. Main Street – Room 210
Rochester, NY 14614

- or -

Apply On-line at: <https://www.monroecounty.gov/hrapply#2>

Application Deadline: As soon as possible, but no later than March 29, 2013