



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: BRIDGE CONSTRUCTION FOREMAN (Provisional Appointment*)

SALARY: \$35,701 - \$45,796 annually

LOCATION: Monroe County Department of Transportation,
Bridge Operations, Fleet Center, 145 Paul Road

JOB SUMMARY:

This is a supervisory position responsible for the day-to-day activities of the bridge maintenance function of the Department of Transportation. Work involves supervising and participating in the performance of construction and maintenance activities of County bridges and drainage structures relating to either regular bridge and culvert maintenance, or specialty capital improvements and other revenue generating work. The employee reports directly to, and performs work coordinated by the Field Engineer-Bridges with wide leeway allowed for planning technical details of the work. Detailed instructions may be received for unusual or complex assignments. General supervision is exercised over subordinate bridge construction crews. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Six (6) years paid full-time or its part-time equivalent experience as a skilled worker in a construction trade, four (4) years of which must have been in bridge construction and maintenance activities, one (1) year of which must have been in a lead** supervisory capacity or in a supervisory capacity***; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Civil Engineering, Civil Technology, or Construction Technology, plus four (4) years paid full-time or its part-time equivalent experience in bridge construction and maintenance activities, one (1) year of which must have been in a lead** supervisory capacity or in a supervisory capacity***; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

****Lead supervisory capacity**, for the purposes of these minimum qualifications, is defined as someone who participates in and oversees projects, or directs and coordinates the work of others.

*****Supervisory capacity**, for the purposes of these minimum qualifications, involves typical duties such as assigning and reviewing work, evaluating performance, maintaining work standards, motivating and developing subordinate employees, implementing procedural changes, increasing efficiency and dealing with problems of absenteeism, morale and discipline. The supervision aspects must be an integral part of the job, not incidental or occasional.

NOTE:

There is no acceptable educational or work experience substitute for the minimum experience in bridge construction and maintenance activities set forth in each option.

SPECIAL REQUIREMENTS:

**Possession of a valid New York State Class *B* Commercial Driver's License (CDL)
at the time of appointment.**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to: Monroe County Department of Human Resources
39 West Main Street
Rochester, NY 14614

Posting Deadline: March 8, 2013

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent employment.