



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton M. Connard
Director

TITLE: TRAFFIC CONTROL OPERATOR (*Provisional Appointment)

SALARY: \$29,315 - \$37,552 Annually

LOCATION: Monroe County Department of Transportation

JOB SUMMARY: This position in the Department of Transportation is responsible for the operation of a computerized traffic signal control system. Responsibilities include monitoring traffic flow and modifying traffic signal timings based on traffic conditions caused by traffic accidents, weather and construction. The work also includes receiving and resolving customer complaints, dispatching messages to maintenance crews and maintaining and updating databases. The employee reports directly to and works under the general supervision of the Senior Traffic Signal Control Operator and other senior level staff. Supervision of others is not a responsibility of this class. Does related work as required.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma plus; EITHER:

- (A) Three (3) years of paid full-time or its part-time equivalent experience in customer service in a public works or transportation related field involving dispatching or operating a two-way radio, and the use of PC based computer programs; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Information Technology, or a related field plus one (1) year experience as described in (A) above; OR,
- (C) Any equivalent combination of education and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENTS:

If you are appointed, you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job.

Candidates for employment with Monroe County will be required to pass a Pre-Employment Background Investigation Policy. The candidate will be required to pay for the cost of fingerprinting which is \$100.00. If the candidate is hired, they will be reimbursed via payroll.

Candidates for employment with Monroe County will be required to pass a Pre-Employment Drug Test.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to: Monroe County Department of Human Resources
39 W. Main Street – Room 210
Rochester, NY 14614

Posting Deadline: February 14, 2011

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent employment.