



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton M. Connard, SPHR
Director

TITLE: Public Health Nurse (*Provisional Appointment)
SALARY: \$35,452- \$47,387 annually
LOCATION: Monroe County Department of Public Health- TB Clinic

JOB SUMMARY:

The position of Public Health Nurse is a full time position 8 a.m. to 5 p.m. Monday through Friday It requires a regular rotation for a Wednesday evening medication clinic (until 7 p.m.) This position is a professional nursing position responsible for managing and overseeing essential aspects of care for clients with tuberculosis who are managed in the Tuberculosis Control Program. The position works closely with other program staff, including clerical staff, LPNs RNs, PHNs, Outreach Workers, physicians and an x-ray technician. The work includes nursing assessments, patient histories, obtaining specimens, administering medications, coordinating with other providers, case management and other related work. There is a home visiting component, although most work will be performed in the clinic setting. The work is performed under direct supervision of and reports to an Assistant Supervising Public Health Nurse. The incumbent does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State Registered college or university with a Bachelor's degree in Nursing.

SPECIAL REQUIREMENTS:

Possession of a New York State Registered Professional Nurse's license and current registration to practice as a Registered Professional Nurse in NYS at the time of appointment or examination, whichever is first.

If you are appointed you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job.

ADDITIONAL INFORMATION:

Candidates for employment with Monroe County will be required to pass a pre-employment drug test and a pre-employment Background Investigation. The candidate will be required to pay for the cost of fingerprinting, which is \$100.00. If the candidate is hired they will be reimbursed via payroll.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to: Monroe County Department of Public Health
111 Westfall Rd-Human Resources Rm:752B
Rochester, NY 14620

Posting Deadline: July 29, 2011

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent appointment.

