



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton M. Connard, SPHR  
Director

**TITLE:** Supervising Public Health Nurse (\*Provisional Appointment)  
**SALARY:** \$44,012- \$58,898 annually  
**LOCATION:** Monroe County Department of Public Health- Nurse Family Partnership Program

### **JOB SUMMARY:**

This is an important administrative professional nursing position involving responsibility for assisting in the development and provision of nursing services and for supervision of nursing practices to assure safe, effective and efficient comprehensive nursing care in homes, clinics, schools and other community facilities. The work is performed under the general supervision of the Director of Patient Services. General supervision is exercised over assistant supervisors, assigned public health care professionals and nursing staff. Does related work as required.

### **MI NIMUM QUALIFICATIONS:**

Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Nursing, plus EITHER:

- (A) Three (3) years of paid full-time or its part-time equivalent nursing experience in community health or preventative health in a federal, state, or local health agency or in a diagnostic treatment center, health maintenance organization, home health agency, long-term home health care program, or large public health nursing program, one (1) year of which shall have involved supervisory experience as a public or community health nurse who served as a team leader or coordinator of a program component involving supervision of professional nurses; OR,
- (B) Possession of a Master's degree in Nursing, Health Education, Community Health, or Public Administration, or related field, plus two (2) years of experience as described in (A), one (1) year of which shall have involved supervision.

### **SPECIAL REQUIREMENT:**

Possession of a New York State license as a Registered Professional Nurse at the time of appointment.

### **PROMOTIONAL REQUIREMENTS:**

Two (2) years of permanent status as an Assistant Supervising Public Health Nurse. Modification of State Standard agreed to by the New York State Department of Health and the Municipal Service Division, 1979.

If you are appointed you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job.

### **Additional Information:**

Candidates for employment with Monroe County will be required to pass a pre-employment drug test.

Candidates for employment with the Monroe County Government will be required to pass a Pre-Employment Background Investigation. The candidate will be required to pay for the cost of fingerprinting, which is \$100.00. If the candidate is hired they will be reimbursed via payroll.

### **RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**Send Civil Service Application to:** Monroe County Department of Public Health  
111 Westfall Rd-Human Resources Rm:752B  
Rochester, NY 14620

**Posting Deadline:** October 8, 2010

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent appointment.

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471

PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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