



# Department of Human Resources & Civil Service

## Job Announcement

Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton M. Connard, SPHR  
Director

**TITLE:** Medical Investigator (\*Provisional Appointment)

**SALARY:** \$31,172 - \$40,217 annually

**LOCATION:** Monroe County Department of Public Health- Medical Examiner's Office

**JOB SUMMARY:** This is an entry-level position in the Medical Examiner's Office responsible for investigating the causes of sudden or unexpected death occurring within the County. Employees perform body removals, prepare bodies for post-mortem examination, assist in performing autopsies, and confer with physicians, attorneys and police investigators as a general part of the investigation. Medical Investigators receive intensive classroom training from medical staff to enable them to make on-the-scene medical/legal decisions. The employee will be required to work shift work. The employee reports directly to and works under the general supervision of the Assistant Chief Medical Investigator. Supervision of others is not a responsibility of this class. Does related work as required.

**PROPOSED MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma, plus EITHER:

(A) Two (2) years of full-time paid or its part-time or volunteer equivalent experience in forensic medical-legal investigations, forensic laboratory work, or as a Forensic Attendant; OR,

(B) Three (3) years of full-time paid or its part-time equivalent or volunteer experience as an ambulance attendant, firefighter or in paramedic activities or related work\*; OR,

(C) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in one of the Life Sciences\*\* Criminal Justice, or Mortuary Science; OR,

(E) Graduation from a regionally accredited or New York State approved School of Practical Nursing or Registered School of Nursing; OR,

(F) Any equivalent combination of training and experience as defined by the limits of (A), (B), (C), (D), and (E) above.

\* For the purpose of these minimum qualifications related work includes but is not limited to laboratory work involving the performance of microbiological analysis or other medical laboratory duties, X-Ray Technicians, Physicians Assistants, Dialysis Technicians, or Nursing.

\*\* Life sciences for the purpose of these minimum qualifications, includes fields of science that involve the scientific study of living organisms, like plants, animals, and human beings. Life Sciences include, but are not limited to Biochemistry, Bio-engineering, Biology, Botany, Ecology, Environmental Science, Medicine, Nursing, Pharmacology, Plant Sciences, etc.

**SPECIAL REQUIREMENTS:**

If you are appointed, you will be required to possess a valid license to operate a vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**ADDITIONAL INFORMATION:**

Candidates for employment with Monroe County will be required to pass a pre-employment drug test and Background Investigation. The candidate will be required to pay for the cost of fingerprinting, which is \$100.00. If the candidate is hired they will be reimbursed via payroll.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**Send Civil Service Application to:** Monroe County Department of Public Health  
111 Westfall Rd-Human Resources Rm:752B  
Rochester, NY 14620

**Posting Deadline:** October 22, 2010

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent appointment.