



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton M. Connard, SPHR
Director

TITLE: Tuberculosis Outreach Service Coordinator (*Provisional Appointment)

SALARY: \$37,956 - \$48,615 annually

LOCATION: Monroe County Department of Public Health

JOB SUMMARY:

This is a professional level position in the Department of Public Health responsible for developing, implementing and supervising all aspects of the Tuberculosis Outreach Program. Responsibilities include direct supervision of multiple field staff, managing contact investigations for infectious tuberculosis patients, ensuring compliant treatment for Tuberculosis, coordinating and providing education and consultation to community based organizations and community health care providers. General supervision is exercised over nurses and support staff. The employee reports directly to and works under the Tuberculosis Program Coordinator. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Nursing, plus four (4) years paid full-time or its part-time equivalent experience as a nurse working with high risk individuals including homeless, migrant farm workers, chemically dependent, refugees and incarcerated, two (2) years of which must have been in a tuberculosis control program, one (1) year of which in either capacity involved supervising nurses and para-professionals in a field setting; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Nursing, plus two (2) years paid full-time or its part-time equivalent experience as a nurse work with high risk individuals including homeless, migrant farm workers, chemically dependent, refugees and incarcerated, one (1) year of which must have been in a tuberculosis control program, one (1) year of which in either capacity involved supervising nurses and para-professionals in a field setting; OR,
- (C) An equivalent combination of training and experience that is defined by the limits of (A) and (B).

SPECIAL REQUIREMENTS:

Possession of a valid New York State license as a Registered Professional Nurse at time of appointment.

If you are appointed you will be required to have a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the job.

Additional Information:

Candidates for employment with Monroe County will be required to pass a pre-employment drug test.

Candidates for employment with the Monroe County Government will be required to pass a Pre-Employment Background Investigation Policy. The candidate will be required to pay for the cost of fingerprinting, which is \$100.00. If the candidate is hired they will be reimbursed via payroll.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to: Monroe County Department of Human Services
111 Westfall Rd-Human Resources Rm:752B
Rochester, NY 14620

Posting Deadline: October 2, 2009

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent appointment.

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471

PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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