



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton M. Connard, SPHR  
Director

**TITLE:** Deputy County Health Director

**SALARY:** \$114,674 - \$144,879 annually

**LOCATION:** Monroe County Department of Public Health

### JOB SUMMARY:

This is a professional public health position with both medical and administrative responsibilities. The medical responsibilities include, but are not limited to establishment and periodic review of health and medical policies, conduct of epidemiologic investigations, provision of advice and consultation to practicing physicians and others within the community relative to management of cases of public health importance and supervising the work of other physicians and other professional staff within the department. Administrative responsibilities consist of acting for, and in place of the County Health Director in all matters of public health administration. The work is performed in accordance with the general policies and objectives prescribed by the County Health Director and with applicable State and local health program areas, including, but not limited to: emergency preparedness, medical examiner's office, environmental health, communicable disease prevention and control programs including clinic services, maternal-child health services, including Special Children's Services, Office of Vital Records, emergency medical services and related grants. Does related work as required.

### MINIMUM QUALIFICATIONS:

Applicants for this position must be physicians licensed to practice medicine in New York State OR physicians licensed to practice medicine in a state having reciprocity with New York State, and which license is obtained by the time of appointment, **AND** Two years of administrative experience in a health related organization or government agency that demonstrates the candidate possesses the knowledge and skills necessary to administer public health programs including workforce and budget management, effective communication, effective establishment and implementation of policy or business goals and compliance with legal requirements.

### Plus EITHER:

- (A) Preferred - A master's degree in Public Health, or Epidemiology with core public health courses, from a regionally accredited or NYS registered college or university that demonstrates the core competencies of public health education (Biostatistics, Environmental Health Sciences, Epidemiology, Health Policy and Management and Social and Behavioral Sciences) or a master's degree in a related field from a regionally accredited or NYS registered college or University. Related fields include public health nursing, health administration, community health education or environmental Health, OR
- (B) Certification or eligibility for certification by the American Board of Preventive Medicine in either Preventive Medicine or Public Health. OR
- (C) Certification by one of the American Boards as a diplomat in Internal Medicine, Pediatrics, Geriatrics, Family Medicine and/or one of their respective subspecialties plus two (2) years full-time or its part-time/volunteer equivalent experience in supervision, management, research or practice in one of the following areas: communicable disease control, chronic disease control, epidemiology or general public health

### SPECIAL REQUIREMENTS:

The position of Deputy Health Director requires a background check as defined by the NYS Department of Health. Health Director must be a dedicated full-time employee with no other assigned responsibilities. Must show proof of status as U.S. citizen.

**Additional Information:** Candidates for employment with Monroe County will be required to pass a pre-employment drug test. Candidates for employment with the Monroe County Government will be required to pass a Pre-Employment Background Investigation Policy. The candidate will be required to pay for the cost of fingerprinting, which is \$100.00. If the candidate is hired they will be reimbursed via payroll.

### RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**Send Civil Service Application to:** Monroe County Department of Human Services  
111 Westfall Rd-Human Resources Rm:752B  
Rochester, NY 14620

**Posting Deadline:** October 1, 2009

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471  
PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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